

NORWOOD TOWN BOARD OF TRUSTEES

Meeting Minutes For: Wednesday September 11, 2024

Regular Meeting starting at: 7:00 p.m.

Meeting: Zoom only option.

CALL REGULAR MEETING TO ORDER:

The special meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Candy Meehan at 7:00 pm.

BOARD ATTENDANCE:

MAYOR - CANDY MEEHAN- PRESENT

MAYOR PRO TEM - SHAWN FALLON- PRESENT

TRUSTEE – NIVEN DRYBROUGH- ABSENT

TRUSTEE – MORGAN RUMMEL- PRESENT

TRUSTEE – MICHAEL GRADY- PRESENT

STAFF ATTENDANCE:

TOWN CLERK – AMANDA PIERCE- PRESENT

PUBLIC WORKS DIRECTOR – RANDY HARRIS- PRESENT

DEPUTY TOWN CLERK – BECKY HANNIGAN- PRESENT

OTHER ATTENDANCE: Multiple community members via Zoom. Those in person are asked to sign in on the sign in sheet.

PUBLIC COMMENT:

None

SPECIAL DISTRICT AND STAKEHOLDER REPORTS OR ANNOUNCEMENTS:

Liza Tanguay, with Norwood Parks and Rec. discussed the MQTC for Norwood, Nucla, and Naturita students club will do a music theatre. Working on the Indoor Pickleball will be at the school, Saturday night at the Livery is in place with different quest speakers. Daiva discussed a collaboration with UMC and NPRD for Breast Cancer Awareness Month walk-a-thon in October.

CONSENT AGENDA:

Minutes of July 10, 2024

Minutes of July 12, 2024

Minutes of July 17, 2024

Minutes of July 25, 2024

Minutes of August 14, 2024

Minutes of August 22, 2024

August Financials

Fresh Foundation dba Fresh Food Hub, Special Event Liquor License 1555 Summit Street, Norwood, CO 81423

MOTION: Shawn Fallon made a motion to approve the consent agenda as corrected by Becky.

- a. Niven Drybrough seconded.
- b. All others approved. Motion Passed.

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BOARD BUSINESS AGENDA

Appointment of two Norwood Water Commission Seats

The board opened the floor up to the 7 applicants for introduction, water service location and reasons they applied for the NWC seat.

Terri Lamers, present, was asked about her water service location. Mayor Meehan referenced the town ordinance for the 3 seats regarding members at large the town board is voting on will need to confirm that all applicants receive or have a service inside the incorporated town, it was suggested that Terri Lamers apply for the San Miguel Water Conservancy District, regarding her water services are outside the incorporated town limits.

Finn Kjome was not present. Town Clerk stated that he did send in a letter in his absence of reasons and experience for the boards review.

Michael Grafmyer, present, gave reasons, experience, and was asked questions of the board, in which he answered.

Alexander Pape, Via-Zoom. gave reasons, experience, was asked question of the board. in which he answered.

Jenny Russell, Present. gave reasons, experience, was asked question of the board. in which she answered.

Sharon Pape, Via-Zoom. gave reasons, experience, was asked question of the board. in which she answered.

Nancy Willis. Present, gave reasons, experience, was asked question of the board. in which she answered.

An open tally vote was taken with Shawn Fallon for Finn and Jenny, Niven Drybrough for Finn and Michael, Morgan Rummel for Finn and Michael, Mike Grady for Nancy and Jenny, and Candy Meehan for Jenny and Nancy.

MOTION: Shawn Fallon made a motion to nominate Finn Kjome and Jenny Russell to the water board.

- a. Niven Drybrough seconded.
- b. All others approved. Motion Passed.

Music on the Mesa update by Daiva Chesonis

Daiva thanked the Town of Norwood for being the first sponsor of Music on the Mesa and getting the ball rolling. Vendors averaged from 14 to start in June and grew to 16 in August. Volunteers numbered 18 but would like to engage more volunteers to sign up. Bottom line, in the black. Daiva's request from the board for 2025 is a \$5000.00 donation. The board gave Daiva direction to send a letter of request to Amanda in preparation of the budget. The average crowd count of 400 for each event was determined.

EcoAction Annual Update by Emma Gerona

Emma gave a slide presentation for the annual EcoAction update. Emma's request from the board for the year 2025 is an \$800.00 donation. The board thanked her for the presentation and would consider the request for the 2025 budget year.

San Miguel Power Association Kep Updates

Alex Shelley gave a slide presentation of updates and stated the possible rate changes, and transmission change out date for consideration. Asking for input on dates and times for replacing the transformers.

CONTINUATION OF BOARD BUSINESS AGENDA ON PAGE 3

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CONTINUATION OF BOARD BUSINESS AGENDA:

Axis Health – Narcan Kiosk, Samantha Jacobs

Samantha asks for consideration of placing a Narcan kiosk for public use somewhere on town property.

Board discussion was different locations of convenience to the public.

MOTION: Niven Drybrough made a motion to get a Narcan kiosk located at the Pocket Park.

- a. Morgan Rummel seconded.
- b. All others approved. Motion Passed.

Resolution No. 0911 Series 2024 A RESOLUTION INSTRUCTING THE TOWN CLERK TO SCHEDULE A POLLING PLACE SPECIAL ELECTION ON DECEMBER 10, 2024

Shawn Fallon Mayor Pro-Tem read the resolution. Town Clerk let the board know they can choose a mail in ballot if they choose, board asked about the most cost effect voting. Board opted for in person ballot. Mayor Meehan explained to board that this is democracy and spoke to the steps of the ballot. Public comment was that Mayor Meehan should not be speaking to this matter. Mayor Meehan stated per legal she had the right to speak to this matter.

MOTION: Mike Grady made a motion to adopt Resolution No. 0911 Series 2024 A RESOLUTION INSTRUCTING THE TOWN CLERK TO SCHEDULE A POLLING PLACE SPECIAL ELECTION ON DECEMBER 10, 2024.

- a. Morgan Rummel seconded.
- b. Mayor Meehan recused herself from the vote.
- c. All others approved. Motion Passed.

Discussion on the adoption of the San Miguel County proposed regulations for Solar Energy Systems.

MOTION: Shawn Fallon made a motion to send adoption of the San Miguel County proposed regulations for Solar Energy Systems.

- a. Mike Grady, seconded.
- c. Shawn Fallon Yes, Niven Drybrough No, Morgan Rummel Yes, Mike Grady Yes, Candy Meehan Yes, under duress.
Motion Passed.

General Ledger selection for Mediation Invoice

Staff was given direction to change budget line item of Code Enforcement Officer to Town Mediation Officer.

Additional Aflac Life Insurance Benefit

MOTION: Morgan Rummel made a motion to approve the additional Aflac Life Insurance Benefit.

- a. Niven Drybrough seconded.
- b. Shawn Fallon No, Niven Drybrough Yes, Morgan Rummel Yes, Mike Grady Yes, Candy Meehan Yes.
Motion Passed.

NORWOOD TOWN BOARD OF TRUSTEES

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STAFF REPORTS:

- San Miguel Sheriff's Office Calls for Service, August written report, review no questions.

Public Works Director, Randy Harris –

- working on weed mitigation, working on alleys.
- filling in alley ways, bringing in coal patch for hole in streets and alleys.
- getting a trailer for equipment that is safer than what currently have. Will pick it up this week.
- rental property of Motion Sense rear door needs replaced. Discussion of a more permanent solution that might need to be added to the budget. Board gave staff direction to repair the door.
- Asking to build a shop by water shack 33 x 30 metal estimated cost of \$76,550.00. Look at future project line item. Come back in October with details.

Town Clerk, Amanda Pierce –

- Randy has gotten his class A water certificate. Total of 4 certificates so far this year.
- School grant, in process of writing another grant for CDOT to help with construction, qualify for a waiver for the grant. Board consented to proceed with other grants and the waiver.
- Audit is late, wanted board to know and will be filing an extension.
- Looking for a cleaner for the Community Center
- Drainage study agreement never signed. Will be filing an extension for this and is due at the end of the year. Office of Just Transition will allow the extension for December 2025.
- Mountain to Dessert run coming August 21, 2024.
- Fall E-waste event Oct. 21st from 12 – 2pm. Working with San Miguel County for green waste
- Pioneer Day September 28, 2024.
- 7 CORA request, released as advised by Town Attorney.
- Trial and AI tonight and will see if it works.
- Water Commission asking for update Regional Water Plan grant 2026. Mayor Meehan mentioned still in finding faze and will bring Donzel by the office.
- Randy and Amanda looking at budget, looking at projects, salaries, and would like to present first draft budget in October's meeting if time allows. Like to schedule work session late October.
- Regan Tuttle has a opportunity to get a grant from the Telluride Foundation for \$6000.00 to do the San Miguel Basin Forum in Spanish. Amanda is asking for a pass through with the town to get the grant fund. Board is in favor and permission given.
- Joint Board Meeting tomorrow.
- Colorado Trust is going forward. US Bank Rep is getting us into better accounts.
- Hoof and Paw TNR update, they are asking the Town for all the responsibilities. Still in negotiations.

MAYOR AND TRUSTEE REPORTS AND ANNOUNCEMENTS

- Mayors Report – written report. Wanting to make sure that all got her CBI and the 7th Judicial letter.
- Mayor Meehan spoke with CBI field agent on the computer and listing devices. Ben Russell stated that he didn't feel there was a location for the crime so they would not come. Mayor Meehan reached out to Jason Laflame our IT to see what his thoughts were, he didn't feel there was an issue. Discussion of finding another third-party person to come in an inspect. Will add to next meeting.
- Trustee Reports,
Mike Grady is asking for more Dog Poop receptacles for the town.

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No reports from the other trustees.

ADJOURN:

MOTION: Shawn Fallon made a motion to adjourn at 10:24 pm

- a. Niven Drybrough seconded.
- b. All others approved. Motion Passed.

APPROVED

APPROVED AS CORRECTED

DATE APPROVED:

Minutes Taken by: Becky Hannigan, Deputy Town Clerk

Amanda Pierce, Town Clerk

Joint Special Meeting
The Town of Norwood Trustees, Norwood Water Commission, and
Norwood Sanitation District

Meeting Minutes For: Thursday, September 12, 2024

Joint Special Meeting starting at: 7:00 p.m.

Meeting at: 1670 Naturita Street, Norwood CO 81423 and Zoom option

CALL SPECIA MEETING TO ORDER:

Call to order Board of Trustees, Mayor Candy Meehan, 7:00pm

Call to order Norwood Water Commission, Brad Cambell, 7:00pm

Call to order Norwood Sanitation District, Chair, Bernice White, 7:00pm

BOARD ATTENDANCE:

MAYOR - CANDY MEEHAN- PRESENT, MAYOR PRO TEM - SHAWN FALLON- PRESENT,
TRUSTEE – NIVEN DRYBROUGH-PRESENT, TRUSTEE – MORGAN RUMMEL-ABSENT, TRUSTEE – MICHAEL GRADY- PRESENT

NORWOOD WATER COMMISSION ATTENDANCE:

TONY DARANYI- ABSENT, FINN KJOME- ABSENT, BRAD CAMPBELL-PRESENT, RAY COSSEY-PRESENT,
RYAN HOWE- PRESENT, JENNY RUSSELL- PRESENT.

NORWOOD SATITATION DISTRICT ATTENDANCE:

BERNICE WHITE PRESENT, BRAD CAMPBELL- PRESENT, TOM KYLE-PRESENT,
MIKE GRAFMYER- PRESENT, KERRY WELCH- PRESENT.

STAFF ATTENDANCE:

TOWN CLERK – AMANDA PIERCE- PRESENT, PUBLIC WORKS DIRECTOR – RANDY HARRIS- PRESENT
DEPUTY TOWN CLERK – BECKY HANNIGAN-PRESENT

SPECIAL MEETING AGENDA

Introduction of Kathryn Fry, Marble Consulting Inc. as Mediator for the meeting. Kathryn started out with introduction of her consulting firm.

Reviewed the code of conduct, that all the board members have agreed too as being board members and use as guidelines for this meeting.

Asked the boards to break out into their, three boards groups to talk about 4 things. Which are, what is your vision as a board, what is not working, what is working, and describe what your board can do differently.

After we get back together then the boards will come together and go over their 4 questions.

Board of Trustees shared first, what’s working is were all talking with all boards. Preparing for growth, not working uncertainty of infrastructure, communication and respect between boards isn’t working well.

Joint Special Meeting

The Town of Norwood Trustees, Norwood Water Commission, and Norwood Sanitation District

Meeting Minutes For: Thursday, September 12, 2024

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Meeting at: 1670 Naturita Street, Norwood CO 81423 and Zoom option

Board of Trustees:

- Vision, collaborative, sustainable, approach tight community feel, unified vision for all three boards of where we are going and stay on track, planned growth, keep unique heritage,
- What's working, we are talking to each other, with hearts in the right place, preparing for growth, and trying to remain routed in, business
- Not working uncertainty in infrastructure communication and respect between boards and getting cornered with legal issues. this board feels that we contribute to this too.
- Do different, communicate more clearly, define vision, stay on track, not get cornered into legality issues, more training and move with the right rhythm of the other boards and more direct communication with other boards.

Norwood Water Commission:

- What's working, everything is running and diligently working to keep it that way.
- Concerns with finding the person that can help with all three boards as Patti did. Another concern is what are we Collaborate on and what should we be separate on.
- Commission would Like to restructure pay in the towns manager position. Not sure if we should be part of the hiring process, but they would like a "Say" if they are paying a portion of that position.
- Vision would like to prioritize our own forward progress of the master plan, and what they are trying to build Paying for what they need to be out of and put their money and their resources into their master plan.

Norwood Sanitation District:

- Vision, move forward with all three boards and provide oversight on Sanitation and provide service at a reasonable rate to all our customers.
- What's working, sanitation is working with Water Commission and a portion of the Town Board
- What's wrong, communication, actively listening, and lying to the boards.
- What can we do differently, active listening followed by clarification.

After the boards had a discussion of moving forward, a restructure of the Town Manager position and monies contributed from all boards to help support that position. Looking at new IGA's between the entities.

Staff:

- Vision, was to have a cohesive and creative three entity board working together as one while supporting staff that lead in creating a unified organization and community

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Town Manager/Administrator interim/permanent position for all three entities

Discussion of this position, job duties, day to day operations, and what it might look like by all boards took place.

Board of Trustees:

Board will be working on a fluid document of job descriptions, asked to do it by email and not addition meetings.

MOTION: Candy Meehan made a motion to give Amanda direction to reach out to Deb Barr and see if you can secure a temporary clerk no later than Thursday of next week.

- a. Niven Drybrough seconded.
- b. All others approved. Motion Passed.

Board gave Mayor Meehan permission to work with Kathryn on the HR process of the Administrative position along with Amanda.

ADJOURN:

Adjourn Meeting Board of Trustees

MOTION: Niven Drybrough made a motion to adjourn at 10:09pm

- c. Candy Meehan seconded.
- d. All others approved. Motion Passed.

Adjourn Meeting Norwood Water Commission

MOTION: Jenny Russell made a motion to adjourn at 9:35pm

- e. Ray Cossey seconded.
- f. All others approved. Motion Passed.

Adjourn Meeting Norwood Sanitation District

MOTION: Bernice White made a motion to adjourn at 9:29pm

- g. Kerry Welch seconded.
- h. All others approved. Motion Passed.

APPROVED

APPROVED AS CORRECTED

DATE APPROVED:

Minutes Taken by: Becky Hannigan, Deputy Town Clerk

Amanda Pierce, Town Clerk

NORWOOD TOWN BOARD OF TRUSTEES

Meeting Minutes For: Thursday, September 19, 2024

Special Meeting starting at: 6:30 p.m.

Meeting: 1670 Naturita Street, Norwood CO 81423 at Norwood Town Hall and Zoom option.

CALL SPECIAL MEETING TO ORDER:

The special meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Candy Meehan at 6:31pm.

BOARD ATTENDANCE:

MAYOR - CANDY MEEHAN- PRESENT

MAYOR PRO TEM - SHAWN FALLON-PRESENT

TRUSTEE – NIVEN DRYBROUGH- PRESENT

TRUSTEE – MORGAN RUMMEL- ABSENT

TRUSTEE – MICHAEL GRADY- PRESENT

STAFF ATTENDANCE:

TOWN CLERK – AMANDA PIERCE- VIA ZOOM

PUBLIC WORKS DIRECTOR – RANDY HARRIS- ABSENT

DEPUTY TOWN CLERK – BECKY HANNIGAN- VIA ZOOM

BOARD BUSINESS AGENDA

Amanda was given a letter of resignation from Morgan Rummel to read at the beginning of the meeting. With completion of the resignation letter a discussion on the Solar farm letter was had regarding Morgan's statement in the resignation letter.

- a. Finalize mediation with Katherine Fry, Board of Trustees, Town Clerk, Amanda Pierce, and Deputy Town Clerk, Becky Hannigan.
- Discussion of the Administrative Director job description was had by all regarding having a living document and approval to post the position.
- Requested that Patti Grafmyer come in and help with reconciliation, audit and budget. Board directed staff to proceed in using Patti Grafmyer as a consultant for reconciliation, audit and budget.
- Have Katherine Fry do our Code of Conduct, Personal Policy and Board Training. Discussed items that needed to be added to make each document sustainable.
- Applications for the Administrative Director go to Katherine, application due in 30 days oct 23rd
- Where to post the Administrative Director position, on-line, Daily Planet, Norwood post San Miguel Basin forum, GJ Sentinel and Durando Herald, CML Clerks list, and social media. Work on digital where possible

Motion: Niven Drybrough to have a Christmas party this year invite all three boards.

- a. Candy seconded
- b. All others approved. Motion Passed.

Motion: Niven Drybrough motioned to approve the Administrative Director Job description.

- a. Shawn Fallon seconded
- b. All others approved. Motion Passed.

Motion: Candy Meehan motioned to amend the agenda to appoint Interim Administrative Director subset b.

- a. Niven Drybrough seconded
- b. All others approved. Motion Passed.

NORWOOD TOWN BOARD OF TRUSTEES

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- Where to post the Administrative Director position, on-line, Daily Planet, Norwood post, San Miguel Basin forum, GJ Sentinel, Durando Herald, and CML Clerks list, and social media. Work on digital where possible

Motion: Niven Drybrough motioned to post the Job description for Administrative Director in the seven entities stated above.

- c. Shawn Fallon seconded
- d. All others approved. Motion Passed.

Discussion of the code of conduct additions to make a clearer working document for both the board and staff to follow and understand.

ADJOURN:

MOTION: Niven Drybrough made a motion to adjourn at 6:43pm

- a. Shawn Fallon seconded.
- b. All others approved. Motion Passed.

APPROVED

APPROVED AS CORRECTED

DATE APPROVED:

Minutes Taken by: Becky Hannigan, Deputy Town Clerk

Amanda Pierce, Town Clerk

**TOWN OF NORWOOD
ACCOUNTS PAYABLE - September 2024**

			TOWN PAID	NWC Portion	NSD Portion
PD AD	1022250	Aflac	\$ 496.52	\$ -	\$ -
PD	1054372	AT&T/ FirstNet	\$ 115.12	\$ 104.33	\$ 45.69
PD	1043422	Axis Health	\$ 500.00	\$ -	\$ -
PD	1052275	Black Hills Energy	\$ 42.38	\$ -	\$ -
PD	1060270	Bruin Waste Mngt.	\$ 118.77	\$ -	\$ -
PD	1052495	Bruin Waste Mngt.	\$ 179.76	\$ -	\$ -
PD	1060270	Bruin Waste Mngt.	\$ 41.73	\$ -	\$ -
PD AD	1060480	Capital One Trade Credit	\$ 884.47	\$ -	\$ -
PD	1043280	Clearnetworx	\$ 260.00	\$ -	\$ -
PD	1054330	County Finance Department	\$ 25,000.00	\$ -	\$ -
PD	1050310	Dufford Waldeck	\$ 2,015.00	\$ -	\$ -
PD	1050310	Dufford Waldeck	\$ 6,717.00	\$ -	\$ -
PD	1050310	Dufford Waldeck	\$ 856.00	\$ -	\$ -
PD	1050310	Dufford Waldeck	\$ 3,235.00	\$ -	\$ -
PD	1043420	FP Mailing Solutions	\$ 79.39	\$ 79.39	\$ 79.39
PD	1043420	FP Mailing Solutions	\$ 100.00	\$ 150.00	\$ 150.00
PDCC	1060250	Harbor Freight	\$ 849.97	\$ -	\$ -
PD	1043310	Hemphill Planning LLC	\$ 300.00	\$ -	\$ -
PD	1060250	Hi Country Motorsports Inc	\$ 610.49	\$ -	\$ -
PD	1043360	Karen Goldman CML	\$ 450.00	\$ -	\$ -
PD	1042310	Law Office of Daniel Zemke	\$ 300.00	\$ -	\$ -
PD	1043127	Marble Peak Consulting Inc.	\$ 11,700.00	\$ -	\$ -
PD	1043285	Norwood Water Commission	\$ 80.00	\$ -	\$ -
PD	1043285	Norwood Water Commission	\$ 180.00	\$ -	\$ -
PD	1060250	Norwood Pit Stop	\$ 197.79	\$ -	\$ -
PD	1043285	NWC	\$ 80.00	\$ -	\$ -
PD	1060480	Old Castle SW Group	\$ 332.15	\$ -	\$ -
PD	1043430	Prime Time Early Learning Center	\$ 613.00	\$ -	\$ -
PD	1080603	PST Engineering	\$ 877.50	\$ -	\$ -
PDCC	1043210	Read AI, Inc	\$ 270.00	\$ -	\$ -
PD	1060250	Randy Harris	\$ 119.99	\$ -	\$ -
PD	1060134	Sam's Service	\$ 994.17	\$ -	\$ -
PD	1058310	San Miguel County	\$ 100.00	\$ -	\$ -
PD	1052270	San Miguel Power	\$ 359.88	\$ -	\$ -
PD	1060270	San Miguel Power	\$ 579.11	\$ -	\$ -
PD	1043270	San Miguel Power	\$ 25.00	\$ -	\$ -
PD	1060270	San Miguel Power	\$ 73.77	\$ -	\$ -
PD	1043270	San Miguel Power	\$ 83.00	\$ -	\$ -
PD	1043132	United Life Ins	\$ 61.34	\$ 6.05	\$ 5.19
PD	1043250	Vyanet	\$ 78.56	\$ 78.56	\$ 78.56
PD	1060250	Varner Equipment	\$ 10,975.00	\$ -	\$ -
PD	1060310	Vero/ Brainstorm	\$ 38.00	\$ -	\$ -
PD	1060310	West End Wash LLC	\$ 15.00	\$ -	\$ -
		TG Allocation	\$ 16,041.90	\$ 11,536.98	\$ 7,348.61
	1022210	US Bank	\$ 1,201.73		
	1022210	US Bank	\$ 1,201.73		
	1022220	US Bank	\$ 1,611.29		
	1022210	US Bank	\$ 281.06	\$ 882.58	\$ 562.17
	1022210	US Bank	\$ 281.06		
	1022220	US Bank	\$ 1,501.26		
			\$ 93,104.89		
PD		<u>RAW WATER</u>			
		San Miguel Power	\$ 24.62	\$ -	\$ -
PD		<u>CONSERVATION TRUST</u>			
		Coyote Enterprises LLC	\$ 129.00	\$ -	\$ -

Application for a Special Events Permit

100.00
25.00
Pd ck 1235
8/25/10
9/3/24

Liquor Permit Number (Do Not Fill Out)

[Empty box for Liquor Permit Number]

In order to qualify for a Special Events Permit, You **Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)**

- Social
- Athletic
- Philanthropic Institution
- Fraternal
- Chartered Branch, Lodge or Chapter
- Political Candidate
- Patriotic
- National Organization or Society
- Municipality Owned Arts Facilities
- Political
- Religious Institution
- Chamber of Commerce

LIAB Type of Special Event Applicant is Applying for:

- 2110 Malt, Vinous And Spirituous Liquor \$25.00 Per Day
- 2170 Fermented Malt Beverage \$10.00 Per Day

Name of Applicant Organization or Political Candidate

State Sales Tax Number (Required)

LONE CONE LEGACY TRUST (TELLURIDE FOUNDATION)
A FUND OF THE

84-1530768

Mailing Address of Organization or Political Candidate

PO BOX 565

City: NORWOOD State: CO ZIP Code: 81423

Address of Place to Have Special Event

THE LIVERY 1555 SUMMIT ST.

City: NORWOOD State: CO ZIP Code: 81423

Authorized Representative of Qualifying Organization or Political Candidate

EMILY S. HAIGHT

Date of Birth (MM/DD/YY)

Phone Number

01/21/49

708/717-4234

Authorized Representative's Mailing Address (if different than address provided in Question 2.)

PO BOX 574

City: NORWOOD State: CO ZIP Code: 81423

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date		Date	
10/12/24			
From:	To:	From:	To:
5:30 PM	10:00 PM		

Date		Date	
From:	To:	From:	To:

Date		Date	
From:	To:	From:	To:

Date		Date	
From:	To:	From:	To:

Date		Date	
From:	To:	From:	To:

Date		Date	
From:	To:	From:	To:

Date		Date	
From:	To:	From:	To:

Date		Date	
From:	To:	From:	To:

Application Information and Checklist

The following supporting documents must be attached to this application for a permit to be issued:

- Appropriate fee.
 - Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions. **Note:** If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
 - Copy of deed, lease, or written permission of owner for use of the premises.
 - Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; **or**
 - If not incorporated, a NONPROFIT charter; **or**
 - If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.
-
- Application must first be submitted to the Local Licensing Authority (city or county) at least thirty (30) days prior to the event.
 - Public notice of the proposed event and procedure for protesting issuance of the permit shall be conspicuously posted at the proposed location for at least (10) days before approval of the permit by Local Licensing Authority. (44-5-106 C.R.S.)
 - State Licensing Authority must be notified of approved applications by Local Licensing Authorities within ten (10) days of approval.
 - Check payable to the Colorado Department Of Revenue
-

Qualifications for Special Events Permit

(44-5-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 4 and 3 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

THE TELLURIDE FOUNDATION

is a

Nonprofit Corporation

formed or registered on 08/03/2000 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20001151555 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 08/19/2024 that have been posted, and by documents delivered to this office electronically through 08/20/2024 @ 12:38:00 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 08/20/2024 @ 12:38:00 in accordance with applicable law. This certificate is assigned Confirmation Number 16312192 .



Jena Griswold

Secretary of State of the State of Colorado

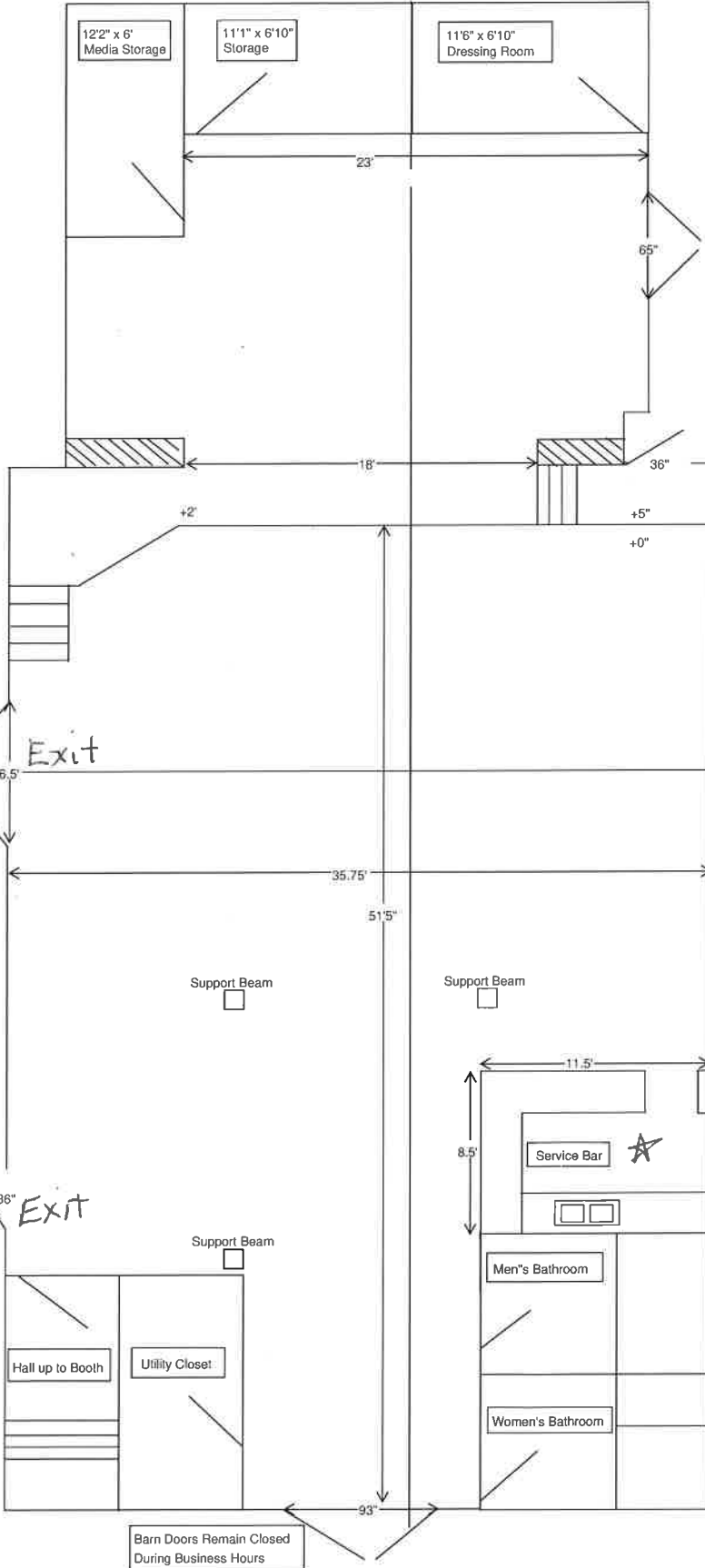
*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

yard

Patio

French Doors:
To Be Installed 7/12/21



The Livery Dimensional Drawing	
Prepared By Erika Bush	July 2021
Not to Scale	Version 1



Map data ©2024, Map data ©2024 20 ft

PARKING

Becky Hannigan

From: play@norwoodparkandrec.org <norwoodparkandrec@gmail.com>
Sent: Wednesday, August 28, 2024 3:18 PM
To: Emily Haight
Cc: Becky Hannigan
Subject: Re: Notification: 10/12/24 Reservation Created for The Livery
Attachments: NPRDFacilityPolicyProcedures.pdf; Livery.Drawing.Interior.pdf; Livery Property Alcohol Fence Layout.pdf

Hello Emily and Becky,
Below is the approved reservation for the use of The Livery, Yard, and Oliver House for October 12, 2024. We acknowledge that there will be alcohol served. Attached is the list of policies and regulations for the rental use of the property, including the renters' responsibility to comply with all alcohol-serving requirements & statutes.

Also attached is the floor plan for the building, and perimeter layout for the full Campus/lot with containment fence/rope-and-stanchions.

We look forward to helping with the Harvest Dinner.

Thank you,

Liza Tanguay

Acting Facilities Coordinator

Norwood Park and Recreation District

Play@Norwoodparkandrec.org

www.norwoodparkandrec.org

PO Box 645, Norwood, CO 81423

970-327-0148 (msgs)



On Wed, Mar 6, 2024 at 9:36 AM NPRD <play@norwoodparkandrec.org> wrote:

Reservation Details:

User: Emily Haight

Start: 10/12/2024 @ 9:00 AM (America/Denver)

End: 10/13/2024 @ 12:00 PM (America/Denver)

Title: Harvest Celebration Dinner - Lone Cone Legacy Trust

Description: Community event--dinner, auction, dancing, live band - Set up 9am-5:30pm, Event 5:30-9:00. Tear down Sunday, Oct. 13 9am-12pm

Contact E-mail Address emhaight@aol.com

Contact Phone Number 7087174234

Additional Accessories Not Listed Above Stage lights and sound, Dishes from Oliver House
Food and/or Alcohol Food and Alcohol

Event Type Non-profit
Additional Information for Facility Manager

Resource: The Livery

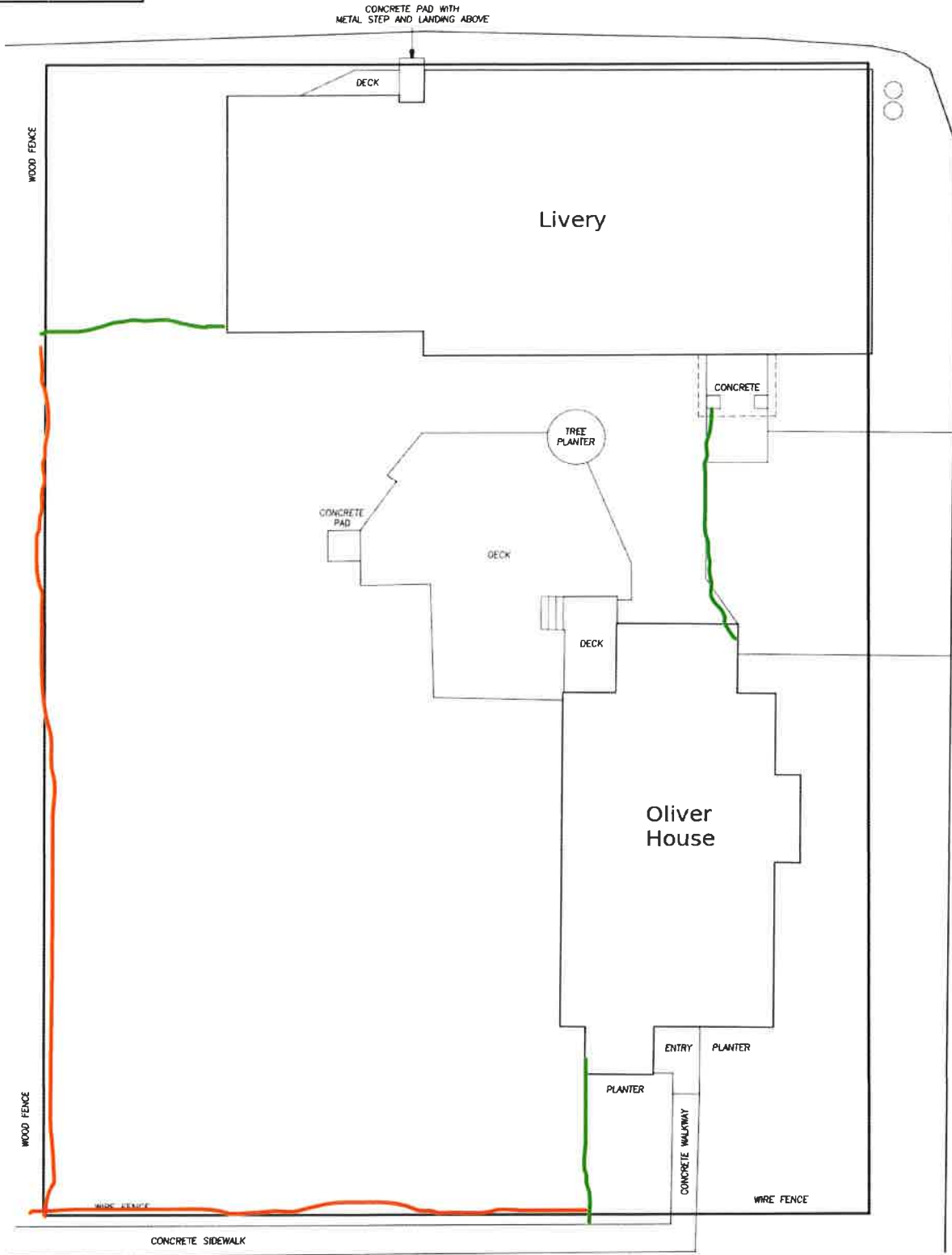
* At least one of the resources reserved requires approval before usage. Please ensure that this reservation request is approved or rejected. *

Reference Number: 65e89b5f646cd235016365

[View this reservation](#) | [Log in to Booked](#)

ALLEY

Existing Fence
Temporary



LUCERNE STREET

SUMMIT STREET

Town of Norwood Proclamation

WHEREAS, Domestic violence is a public health issue of epidemic proportions that impacts our community, consumes vast resources, and serves as a form of oppression; and

WHEREAS, Nearly 1 in 3 women and 1 in 4 men have suffered from domestic violence by an intimate partner; and

WHEREAS, 20% of all murders in Colorado are committed by an intimate partner; and

WHEREAS, Domestic violence is not simply a “woman’s issue,” but a “human” issue affecting men, women, children, families, and communities of all ages, races, religions, and income levels; and

WHEREAS, All community members can and should work together to end relationship violence because domestic violence is prevalent in every community, even small ones, and has devastating consequences that can last a lifetime and cross generations.

NOW THEREFORE, we the Norwood Town Council, do hereby proclaim the month of October 2024 as

Domestic Violence Awareness Month

During Domestic Violence Awareness Month, we urge every member of our community to be part of the solution today and every day. Support and believe survivors. Educate yourself and others. Model non-violent and respectful behavior through your everyday actions. Speak up about abuse. At the San Miguel Resource Center, we envision an equitable community in which every person has the right and the ability to be safe, respected, empowered and free from oppression, violence and the fear of violence, and we hope you join us in our work to make this vision a reality.

MAYOR _____

DATE _____



September 16, 2024

To the Board of Trustees and Management
Town of Norwood, Colorado
P.O. Box 528
Norwood, Colorado 81423

We are pleased to confirm our understanding of the services we are to provide the Town of Norwood, Colorado for the year ended December 31, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Town of Norwood, Colorado as of and for the year ended December 31, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Town of Norwood, Colorado's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Town of Norwood, Colorado's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary comparison information for major governmental funds

We have also been engaged to report on supplementary information other than RSI that accompanies the Town of Norwood, Colorado's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole:

- 1) Budgetary comparison information for non-major governmental funds
- 2) Budgetary comparison information for enterprise funds
- 3) Local highway finance report

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

Certified Public Accountants

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Town of Norwood, Colorado's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months

if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Other Services

We will also assist in preparing the financial statements of the Town of Norwood, Colorado in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Blair and Associates, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to regulatory agencies or their designees. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Blair and Associates, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulatory agencies or their designees. The regulatory agencies or their designees may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Pete Blair is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, confirmation service provider fees, etc.) except that we agree that our gross fee, including expenses, will not exceed \$11,750. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of the Town of Norwood, Colorado's financial statements. Our report will be addressed to the board of trustees of the Town of Norwood, Colorado. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to the Town of Norwood, Colorado and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Blair and Associates, P.C.

RESPONSE:

This letter correctly sets forth the understanding of the Town of Norwood, Colorado.

Management signature: *Ann R*

Governance signature: *Meppan*

Title: Town Clerk

Title: Mayor

Date: 9/19/2024

Date: 9/19/24

Youth sculpture details as of 9/30/24

Concept has changed to a Hogan with Native American and southwestern influences.
It will be ADA compliant with egress and ingress for adults and a fun tunnel entrance for kids

Roof: Acrylic mosaic with a live roof/moss-like right up against the acrylic

Outside will vining plants that will grow up the walls.

Plastic lattice on outside to facilitate upward vine growth and be low maintenance

Stone around base

Size is 20 x 20 feet x 14 ft tall

Each panel will be a different design by individual students

Inside will have seating, a table, games, checkerboard etc

Chest with locking mechanism to hold battery bank for lights inside and outside

Will be 20ft from the ditch

Norwood Community Garden

Southwest Institute for Resilience

leilafli@yahoo.com, 510-205-4550

Dear Norwood Town Hall,

On behalf of the Norwood Community Garden Committee, we'd like to express our support for the intention and direction of the Rocky Mountain Arts Youth sculpture project. The project has been proposed for the Norwood Park space located next to the Community Garden at the end of North Mesa St. We have spoken with Erin, the Executive Director and Co-Founder of the organization, and believe they are working closely with the youth participants to ensure their creativity and input are a priority during the entire process. Erin also expressed a desire to work with the Town of Norwood and the Garden Committee to ensure the art project is functional and will add a meaningful, aesthetic, and culturally representative touch to the park space for the Norwood community. We understand the project is just in preliminary phases but think overall the park could use more interactive attributes for parents and children; in which we have seen a distinctive rise in use over the years by families.

We love the idea of this being youth-led and art-focused. As some of you may know, we host an Art in the Garden event annually in August and try to bring the community together for a celebration of art and the outdoors. This project would accompany our event very well. Please know, we would like to be involved in the planning process, as welcomed by the Town of Norwood Board and Staff. Thank you kindly.

Marilyn Allen, Yvette Henson, Jennifer Weed, and Leila Seraphin



9/30/24

September 19, 2024

Dear Town of Norwood Staff, Mayor Meehan, and Board of Trustees,

Please find this letter as my formal resignation from my position as a member of the Norwood Board of Trustees. Effective immediately. I have been contemplating this decision for a while now and I feel that now is the time that I should step down. The reasons for my resignation are as follows:

- I am involved in other community boards and programs that I feel I should put more focus to.
- I will likely be coaching high school basketball in Nucla from November to March so I would miss multiple meetings.
- The extra meetings and stress the last few months that have resulted from the Town Trustee Meetings has had a negative impact on my family.
- We are hoping to build a house on our subdivided land in the spring and once moved in, we will be outside of the town limits which would disqualify me from being a trustee anyways.
- At this time, I don't think that I provide anything of value to what the town is currently dealing with.

On top of those reasons, I would like to mention my general frustration with my time on the board as a whole. I joined the board to help figure out the land use code, the building department, and possibly getting Norwood set up as a home rule community. None of that happened though. In my opinion, we accomplished nothing of value for our town since I was added to the board and it wasn't because of the lack of eagerness or expertise. We could have accomplished things of value. However, any positive gains that we made were ruined by the fiasco that has taken place in the last number of months. Even though there has been mediation and efforts to fix things, I personally do not have confidence that people will stay in their respective lanes and trust others to do their jobs. And as frustrating as it is because I love this community, I honestly have no interest in being associated with a board that is unnecessarily at odds with the town staff or a board that takes actions to disrupt or diminish the town staff's ability to be effective. I would also like to mention my overall disappointment regarding quite a few small decisions (the most recent being the letter to the county about the solar farms) that we as a board made. I wish we as a board would have stepped up and been more decisive and quick to act but we were routinely shut down by the mayor because she seemed to have more information than the rest of us that ended up not really being of benefit. I have every reason to believe that those decisions will continue to happen and that is disappointing.

Town Staff: Thank you for all that you do. You continue to work harder than any of us board members and you should be commended regularly for your hard work. The staff is more important to the town and community than any of us as trustees and I would hope that the other board members agree. I would hope that personal or board decisions aren't made that would cause us to lose members of our staff because the whole community will suffer even more than it already has.

I am grateful for the opportunity to be on the board and to learn how the town (should) operate. I am disappointed that it came to this but hopefully the rest of you can right the ship and get things back to where they need to be. If anyone wants to talk, feel free to reach out. See you around.

Sincerely,



Morgan Rummel, PE



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Colorado

EMPOWERING YOUR BUSINESS

SERVICE REVIEW



Prepared by:

Dominic De Marco | HCM Consultant

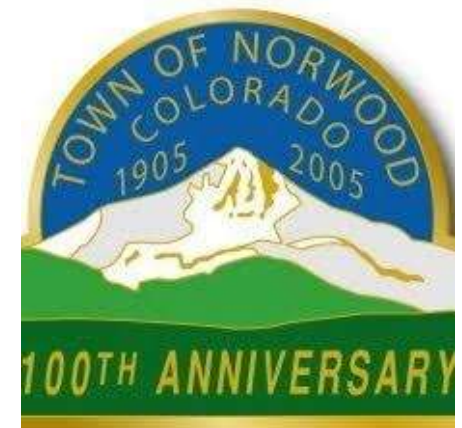
ddemarco@dominionpayroll.com | 575.574.2327

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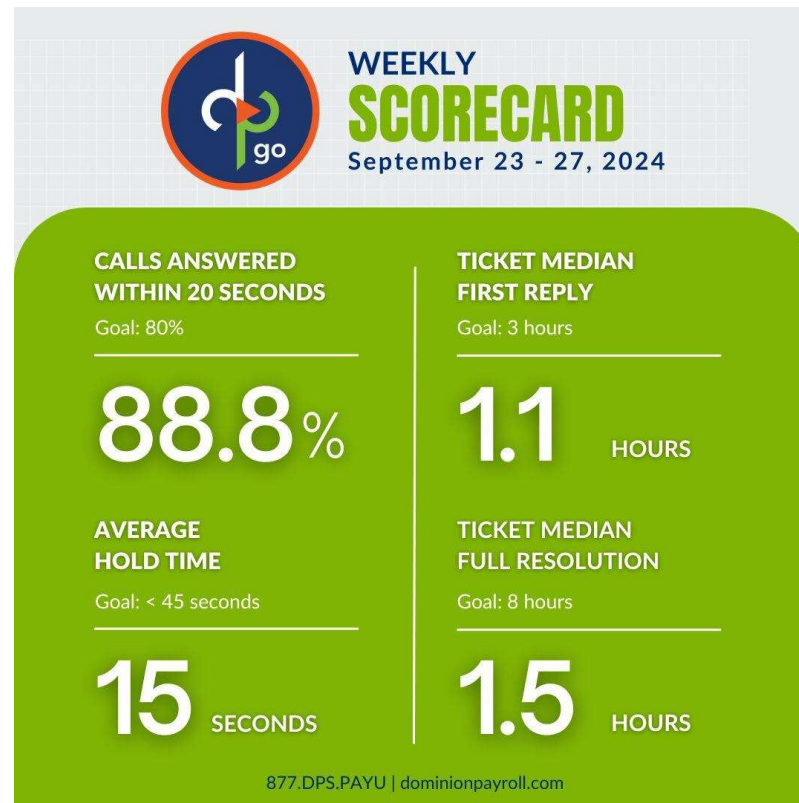


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SUCCESSING WITH SERVICE.

Built on Service:

- No Voicemail Policy
- 80% of calls answer in 20 sec. or less
- Email tickets solved in 8 hrs.





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Empowering Your Business

Human Capital Management for: **Town of Norwood**
(8 Employees, Bi-Weekly)

Accruals and Absences	\$0.00
Base Charge	\$50.00
Delivery - Live Check	\$0.00
Electronic Transmittal	\$6.00
Employee Pays	\$16.00
<i>(\$2.00 Per EE)</i>	
GL - Reporting	\$10.00
Offboarding	\$0.00
<i>(\$0.00 Per EE)</i>	
Onboarding	\$8.00
<i>(\$1.00 Per EE)</i>	
Time - iSolved	\$12.00
<i>(\$2.00 Per EE)</i>	

Total Costs Per Payroll **\$102.00**

Implementation Fees*:

Implementation - Payroll

	\$250.00
--	----------

Periodic Fees:

Forms - W-2 - Base Fee	\$50.00
Forms - W-2 - Per EE	\$7.00
New Hire Reporting	\$3.00
Tax - Quarterly Filing	\$40.00
Third Party Payments/Garnishments	\$3.00

Additional Fees:

The Work Number	\$0.00
-----------------------	--------



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Dominic De Marco | HCM Sales Consultant

ddemarco@dominionpayroll.com | 970-762-2615

dominionpayroll.com

1022 Main Ave #6, Durango, CO 81302

	CURRENT	3.5% COL	BUDGET	TON	NWC	%	NSD	%	
Public Works	\$ 91,983.63	\$ 95,200.00	\$ 99,840.00	\$ 39,944.00	\$ 34,944.00	35%	\$ 29,952.00	30%	4 more certifications (48)
Admin Director	\$ 75,000.00	\$ 77,625.00	\$ 85,000.00	\$ 85,000.00					
Town Clerk	\$ 58,240.00	\$ 60,278.00	\$ 60,278.00	\$ 60,278.00					
Deputy Clerk	\$ 47,840.00	\$ 49,514.40	\$ 54,080.00	\$ 54,080.00					COL
Utility Clerk	\$ 41,600.00	\$ 43,056.00	\$ 43,056.00		\$ 21,528.00	50%	\$ 21,528.00	50%	COL
PW1 -A	\$ 45,760.00	\$ 49,362.00	\$ 56,667.00	\$ 28,333.50	\$ 14,166.75	25%	\$ 14,166.75	25%	\$1/hr +COL+1 cert (2k OC & 60OT)
PW2-E	\$ 52,748.80	\$ 54,595.00	\$ 61,000.00		\$ 30,500.00	50%	\$ 30,500.00	50%	COL and 1 cert (2k OC & 60OT)
PW3-C	\$ 47,840.00	\$ 49,515.00	\$ 58,820.00		\$ 58,820.00	100%			\$1/hr +COL+cert (2k OC & 60OT)
Cleaner	\$ 4,000.00	\$ -	\$ 6,000.00	\$ 6,000.00					\$23/hr/5 week
			\$ 524,741.00	\$ 273,635.50	\$ 159,958.75		\$ 96,146.75		

AFLAC

\$ 4,800.00	24-45/mon at 8 Employees
\$ 5,000.00	20-120/mont 8 Employees

	CEBT	TON	NWC	NSD	CEBT (+13%)
Public Works	\$ 900.00	\$ 315.00	\$ 315.00	\$ 270.00	
Admin Director	\$ 900.00	\$ 900.00			Low 763-920
Town Clerk	\$ 900.00	\$ 900.00			Eye 7-26
Deputy Clerk	\$ 900.00	\$ 900.00			Dental 40-136
Utility Clerk	\$ 900.00		\$ 450.00	\$ 450.00	
PW1 -A	\$ 900.00	\$ 450.00	\$ 225.00	\$ 225.00	
PW2-E	\$ 900.00		\$ 450.00	\$ 450.00	
PW3-C	\$ 900.00		\$ 900.00		
Cleaner					
		\$ 3,465.00	\$ 2,340.00	\$ 1,395.00	

	Retirement	TON	NWC	NSD
Public Works	\$ 3,000.00	\$ 1,050.00	\$ 1,050.00	\$ 900.00
Admin Director	\$ 3,000.00	\$ 3,000.00		
Town Clerk	\$ 3,000.00	\$ 3,000.00		
Deputy Clerk	\$ 3,000.00	\$ 3,000.00		
Utility Clerk	\$ 3,000.00		\$ 1,500.00	\$ 1,500.00
PW1 -A	\$ 3,000.00	\$ 1,500.00	\$ 750.00	\$ 750.00
PW2-E	\$ 3,000.00		\$ 1,500.00	\$ 1,500.00
PW3-C	\$ 3,000.00		\$ 3,000.00	
Cleaner				
		\$ 11,550.00	\$ 7,800.00	\$ 4,650.00

CIRSA

W	T	S
\$ 958.21	\$ 441.64	\$ 159.16
\$ 812.04	\$ 803.92	\$ 227.37
\$ 157.54	\$ 445.00	\$ 51.97
\$ 1,786.49	\$ 483.00	\$ 40.60
\$ 722.71	\$ 804.41	
\$ 2,736.57	\$ 69.96	
\$ 8,104.47	\$ 2,174.67	
\$ 1,936.43	\$ 1,936.43	\$ 1,936.43
\$ 1,267.37	\$ 1,267.37	\$ 1,267.37
\$ 18,481.83	\$ 8,426.40	\$ 3,682.90

\$ 30,591.13