

Town of Norwood Board of Trustees

Wednesday, August 9, 2023

Regular Session 7:00pm

NORWOOD COMMUNITY CENTER 1670 Naturita St, Norwood, CO 81423

- And - Via Zoom

CALL TO ORDER:

The regular meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Candy Meehan at 7:00pm.

ATTENDANCE:

Mayor, Candy Meehan	PRESENT	Trustee, Shawn Fallon	PRESENT
Trustee, Jaime Schultz	PRESENT	Trustee, Morgan Rummel	PRESENT
Trustee, Niven Drybrough	ABSENT	Town Clerk, Amanda Pierce	PRESENT
Town Administrator, Patti Grafmyer	PRESENT	Deputy Town Clerk, Becky Hannigan	PRESENT
Public Works Director, Randy Harris	PRESENT		

Others: Regan Tuttle, by Zoom

PUBLIC COMMENT:

None

CONSENT AGENDA:

Minutes of July 12, 2023

August Financials

MOTION: Shawn Fallon motioned to approve the consent agenda.

- a. Jaime Schultz seconded.
- b. All others approved. Motion Passed

BOARD BUSINESS:

Music on the Mesa Concert Series, Daiva Chesonis

Daiva gave a Music on the Mesa presentation to board for music concert series June-August. Would like to have town partner with NPRD with this proposal.

Board gave staff direction to include in the budgetary discussion coming in September.

Atlas Tower Lease Opportunity

Board is giving direction to the town staff to add to next agenda for an update, and to schedule a special public meeting late September, board to email staff with available dates.

Board directed staff to do EDD mail, Facebook and multimedia, use all forms to let public know of special meeting because board wants to hear public opinion.

Tavern (City) Liquor License Renewal - Lone Cone Saloon 1580 Grand Ave

MOTION: Jaime Schultz motioned to approve the Tavern (City) Liquor License Renewal for the Lone Cone Saloon 1580 Grand Ave.

- a. Morgan Rummel Seconded
- b. All approved. Motion passed.

SPECIAL DISTRICT AND STAKEHOLDER REPORTS:

Liza Tanguay from NPRD talked about support with the town to bring in a kiosk for events happening in our area. NPRD will write a grant to pay for and manage the kiosk and would like to put it in the back of the Pocket Park.

NPRD will be asking for Pocket Park space in the future for the kiosk. Art in the Garden is Aug. 23, 2023 along with the Wellness Workshop at the Livery.

STAFF REPORTS:

San Miguel Sheriff's Office Calls for Service – Jaime asked when the board was going over the survey of the community about their thought on Norwood's Law Enforcement. Amanda will send the board the survey information again.

Randy Harris – In the last month the brush hog has been put to good use. Randy is getting a grade plainer to try out for the Alley ways, if it works, they will be getting one. Candy was asking for hours on Bobcat and repairs. Looking ahead with irrigation going off they will be working on the drainage off of Summit, trying to get drainages upsized.

Patti Grafmyer – With all the training and education the Mayor has done she has requested a separate phone to keep her Mayor Job and other duties separate.

Patrick Rondinelli from DOLA will be here Monday 14th 11AM to discuss future projects and we would like to have any of the board member come. Let us know who can come so in case there is a quorum we will have time to get out a notice.

The Fall E Waste is held at the Fairgrounds on Oct 7th.

Look at the list of trainings for Ordnance Officer they are webinars total cost is about \$1409.

Patti recommendation to give the tools to the staff to do their job and asking for a motion because money is being spent.

Motion: Shawn Fallen to let our Code Enforcement Officer get the animal control training with Animal Control Level I & II, State Animal Control, 2023 CACEO Basic Certification Course, CACEO membership.

- a. Morgan Rummel Seconded
- b. All approved. Motion passed.

Prop 123 bullet points. The ask, is for the board is to read through it. Makayla is a great source if there are questions. Then it can be put on the agenda. No decision needed now. Board asked Patti to email them the information.

Patti likes this because it would be providing affordable housing and helping the private homeowners as well. Iworks – software for tracking contacts and citations, will help with Randy's public works work orders. Patti had taken this to NWC due to shared cost Finn said Mt. Village used them and they like it.

Code Enforcement is \$2000, set up is \$1500, and Public Works, 25% would be \$1250. Total cost \$4700.00.

Patti would like to move forward with this due to current pricing, again giving the staff the tools.

Motion: Jaime Schultz to allow the acquisition of the Iworks software for the code enforcement and public works.

- c. Shawn Fallon Seconded
- d. All approved. Motion passed.

Amanda Pierce – Has completed the Tier 1 Dola Grant that was a 50/50 match board already approved the design and engineering cost for the school. Also applied for a grant stack for the 50% match of the DOLA grant and wrote another grant to match the second grants match. We will here back in Oct. for that grant and Patrick will be able go over the grants when he is here on Monday.

Working on the Browns field, doing an application for the phase 1 assessment, which will have CDPHE come here and help with guidelines to tear the building down safely.

Becky and I went to another GOCO grant roadshow because we have completed our conceptual plan next move is to get a quotes for the cost of the design and engineering of the conceptual plan. Then we will submit conceptual ideas for the conceptual plan to GOCO by Oct.

Software, we had talked about ICloud but they couldn't get the multi utility software together so we went to another software company called Express Bill Pay and in two weeks we will do our reconfigurations meeting and by the end of August, possibly be live by Sept 1 with new billing software. Great for customers, and staff.

MAYOR AND TRUSTEE REPORTS:

Mayor Meehan – See attached for full report. Mayor will be gone for the next meeting Sept. 13, 2023
Wanted the link for conceptual plan sent out to the board again.

Shawn – None
Niven – None
Morgan – None
Jaime – None

ADJOURN:

MOTION: Shawn Fallon made a motion to adjourn at 7:57pm.

- a. Morgan Rummel seconded.
- b. All others approved. Motion Passed.

APPROVED

APPROVED AS CORRECTED

DATE APPROVED: *Sept. 13, 2023*



Minutes Taken by: Becky Hannigan, Deputy Town Clerk



Amanda Pierce, Town Clerk

