

Norwood Sanitation District  
Tuesday, December 12, 2024 –Regular Meeting  
1670 Naturita Street, Norwood, CO 81423  
6:30pm

## **CALL MEETING TO ORDER**

Brad Campbell called the regular meeting of the Norwood Water Commission to order at 6:38pm. The Norwood Sanitation District of San Miguel County, State of Colorado, met in regular session at 1670 Naturita Street, Norwood, Colorado. Those present were as follows:

BOARD MEMBERS PRESENT: **Vice Chair** – Brad Campbell, Mike Grafmyer, Tom Kyle, and Kerry Welch

STAFF: Administrator – Amanda Pierce, Secretary – Shawny Darby, and ORC – Randy Harris

ABSENT: **Chair** – Bernice White

OTHERS:

VIA ZOOM:

## **PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

### **CONSENT AGENDA**

- A. Minutes of November 14, 2024
- B. November Bills and Accounts

Kerry Welch made a **motion** to approve the consent agenda. Tom Kyle seconded the **motion**. **All** voted **yes**. **Motion carried**.

### **BOARD BUSINESS**

- A. Alicia Nogueira – Rate Reduction Request Due to Fire

Mike Grafmyer made a **motion** to deny the rate reduction request due to a fire for Alicia Nogueira. Kerry Welch seconded the **motion**. **All** voted **yes**. **Motion carried**.

- B. Resolution #1212-S, Series 2024 – A Resolution Summarizing Expenditures and Revenues Adopting a Budget for the Norwood Sanitation District for the Calendar Year Beginning on the First Day of January, 2025, and Ending the Last Day of December, 2025
  - 1. Staff Presentation
  - 2. Community Input
  - 3. Board Input

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#### 4. Board Decision

Amanda Pierce presented the 2025 Budget for the Norwood Sanitation District.

No public present for community input.

The Norwood Sanitation District Board discussed the 2025 Budget.

Mike Grafmyer made a **motion** to accept Resolution #1212-S, Series 2024 – A Resolution Summarizing Expenditures and Revenues Adopting a Budget for the Norwood Sanitation District for the Calendar Year Beginning on the First Day of January, 2025, and Ending the Last Day of December, 2025 as presented. Kerry Welch seconded the **motion. All** voted **yes. Motion carried.**

C. Resolution 1213-S Series 2024 to Adopt Mill Levy for 2025 – A Resolution Levying General Property Taxes for the Year 2025, to Help Defray the Costs of Government for the Norwood Sanitation District, Norwood, Colorado.

Amanda Pierce presented the 2025 Mill Levy for the Norwood Sanitation District.

Mike Grafmyer made a **motion** to accept Resolution 1213-S Series 2024 to Adopt Mill Levy for 2025 – A Resolution Levying General Property Taxes for the Year 2025, to Help Defray the Costs of Government for the Norwood Sanitation District, Norwood, Colorado as presented. Tom Kyle seconded the **motion. All** voted **yes. Motion carried.**

D. Employee Bonuses

Amanda Pierce presented what each entity would pay for bonuses.

Tom Kyle made a **motion** to approve the bonuses as presented. Mike Grafmyer seconded the **motion. All** voted **yes. Motion carried.**

## **BOARD MEMBER REPORTS AND ANNOUNCEMENTS**

The Norwood Sanitation District Board discussed the administrator position and asked Amanda Pierce if she would continue as contracted but, on a month-to-month basis. Amanda agreed.

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Mike Grafmyer made a **motion** to continue with Amanda Pierce as administrator as contracted but, on a month-to-month basis. Kerry Welch seconded the **motion**. **All** voted **yes**. **Motion carried**.

## **STAFF REPORTS AND ANNOUNCEMENTS**

- Randy Harris, Public Works Director

Randy Harris reported that we had a main line plugged on Summit Street and Lincoln Street with roots the size of a basketball and has now been fixed. He has been in multiple conversations with the state regarding our permit and sampling schedule. We are now required to sample a ditch, that has no flow, monthly instead of quarterly. It never makes it to the river but they are requiring it because we discharge into it. Amanda Pierce will write the necessary letters for follow up and find some funding suggestions for collection systems. Randy states we have never been out of compliance, not even when we flooded. He is working on December samples but when he received the notification he thought it was for the first of the year but it was effective immediately. Brad Campbell feels that if they offer help in obtaining a better collection system that we should consider it.

- Amanda Pierce, Administrator

Amanda Pierce reported that we should have our Norwood Sanitation District emails now. We have not heard back on the rate study yet. The auditors now have everything they need.

The staff thanked the NSD Board for their bonuses.

## **ADJOURN**

Kerry Welch made a **motion** to adjourn the meeting at 7:28pm. Tom Kyle seconded the **motion**. **All** voted **yes**. **Motion carried**.

**APPROVED:**

**APPROVED AS CORRECTED:**