

**Resolution 1109 Series 2011**

**Resolution Regarding the Adoption of Emergency Operations Plan**

**WHEREAS**, The Town of Norwood Board of Trustees, San Miguel County, Colorado, recognizes the threat that major emergencies and disaster events pose to people and property within our community; and

**WHEREAS**, the Town of Norwood Board of Trustees has determined that the adoption of this emergency operations plan is to provide general guidelines and principles for managing and coordinating the overall response and recovery activities before, during, after major emergencies and disaster events that affect the town.


**WHEREAS**, the contents of this plan are intended to provide a basis for the coordinated management of the types of emergencies and disaster events that may occur in the Town of Norwood.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF NORWOOD BOARD OF TRUSTEES**, that the Town of Norwood Emergency Operations Plan be adopted as an official plan; and

**BE IT FURTHER RESOLVED**, that the Town of Norwood Administrator will submit this Adoption Resolution to the San Miguel County Emergency Management Coordinator.

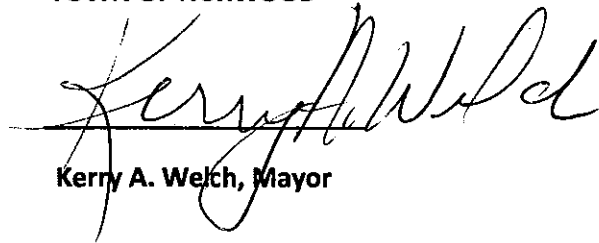
**RESOLVED AND PASSED THIS 9<sup>TH</sup> DAY OF NOVEMBER, 2011.**

Attest



Gretchen R. Wells, Town Clerk

TOWN OF NORWOOD



Kerry A. Welch, Mayor

# Town of Norwood

## Emergency Operations Plan



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# BASIC PLAN

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## LEGAL AUTHORITIES

**Federal:**

1. Robert T. Stafford Disaster Relief and Emergency Assistance Act and Amendments

**State:**

1. Colorado Disaster Emergency Act of 1992; CRS 24-32-2101 et al

**Local:**

1. Intergovernmental Agreement for Emergency Management
2. Mutual Aid Agreement with San Miguel County

## PURPOSE

The purpose of the Town of Norwood Emergency Operations Plan is to provide general guidelines and principles for managing and coordinating the overall response and recovery activities before, during and after major emergencies and disaster events that affect the town.

## EMERGENCY MANAGEMENT POLICIES

This emergency operations plan has been developed in accordance with the requirements for local emergency planning established under the State of Colorado Disaster Emergency Act of 1992 and also meets the requirements of other state and federal guidelines for local emergency management plans and programs.

The contents of this plan are intended to provide a basis for the coordinated management of the types of emergencies and disaster events that may occur in Town of Norwood.

The Town Administrator is responsible for regularly scheduled plan updates and revisions and for developing a training and exercise program to familiarize town staff with provisions of the plan.

The National Incident Management System, NIMS, is the adopted method and organizational structure for managing emergency response and recovery operations within the Town of Norwood.

## CONCEPT OF OPERATIONS

The Town of Norwood is responsible for emergency response operations within town boundaries in conjunction with the San Miguel County Sheriff's Office and the Norwood/Redvale Fire Protection District.

Disasters and large-scale emergencies are rarely confined to one jurisdiction. Although only a portion of Town of Norwood is likely to be impacted by a single disaster or emergency event, a multi jurisdictional effort will be required to effectively manage most major incidents. Accordingly, emergency plans and exercises should incorporate procedures for integrating the resources of town and municipal governments, private and volunteer organizations, and state and federal governments.

- ✿ Within the Town of Norwood, emergency response functions are provided by the following agencies:
  - Norwood Marshal's Department
  - San Miguel County Sheriff's Office
  - Norwood/Redvale Fire Protection District
- ✿ Routine emergencies will be managed by these agencies under Colorado Revised Statute authorities using the Incident Command System. As an emergency escalates the Incident Commander will coordinate with town officials to ensure all public safety functions are being provided.
- ✿ When required by incident complexity, the Town of Norwood will either assign an agency representative to command and/or open the Norwood Operations Center. The Operations Center will manage issues including, but not limited to the following:
  - damage assessment,
  - coordination of outside agencies and volunteers,
  - intergovernmental relations,
- ✿ The Colorado Division of Emergency Management (CDEM) is available 24 hours a day to provide advice and technical assistance to San Miguel County and the Town of Norwood. In addition, the CDEM may provide state resources or coordinate other supplemental assistance in support of local emergency management actions. A formal declaration of a disaster by the Town Trustees may be required as a pre-condition of some forms of state assistance or to expedite state assistance. CDEM is also the state agency responsible for processing requests for state and federal disaster assistance. It should be noted that response and recovery operations are the responsibility of Town of Norwood and initial support should be provided by San Miguel County. As a result of an emergency or disaster event and declaration, state or federal funding assistance is not guaranteed.

## DESIGNATED ROLES AND RESPONSIBILITIES

The following Town entities have the listed responsibilities relevant to emergency operations:

### Town of Norwood General Assembly

- Approval of Town of Norwood resources and funds for disaster or emergency purposes.
- Formal declaration of a town emergency or disaster.
- Issuance of official orders or proclamations regarding population protection or temporary social restrictions, such as evacuation orders or establishment of curfew.
- Issuance of formal requests to the Governor's Office (through Colorado DEM) for the declaration of a state emergency for the purposes of obtaining state and/or federal assistance.

### Town of Norwood Administrator, acting as Emergency Management designee

- Coordination, commitment and direction of Town of Norwood government activities in support of emergency or disaster relief efforts
- Issuance of directives to town departments and personnel regarding changes in normal duties/work schedules, temporary reassignments, and employment of temporary workers, as needed.
- Intergovernmental liaison and initiation of formal requests for outside assistance from other local jurisdictions.
- Coordination of resources to support the Incident Commanders' requirements
- Activation and management of the Town of Norwood Emergency Operations Center (EOC)
- Emergency situation assessment and recommendations to the Town Trustees concerning the need for local disaster declarations, travel restrictions, curfews or other temporary social restrictions
- Preparation of legal documents (disaster declarations, resolutions or regulations required to facilitate emergency operations).
- Preparation of situation and damage assessment reports
- Establishing communications with San Miguel County Emergency Management for purposes of providing situation reports and forwarding requests for state assistance
- Obtaining technical support for; resource management, damage assessment, intergovernmental coordination, disaster recovery, hazard mitigation and other emergency management functions, as needed
- Plan maintenance, training and exercises
- Develops standard operating procedures (SOP) for Emergency Operations Center (EOC).

### Town of Norwood Attorney

- Provision of legal counsel and assistance to Town Trustees before, during and after disaster and emergency incidents in the town.
- Draft and/or review emergency contracts, memoranda of understanding and inter-governmental agreements.
- Review and/or preparation of legal documents (disaster declarations, resolutions or regulations required to facilitate emergency operations).

**San Miguel Sheriff's Office/Emergency Management**

- Implementation of the Incident Command System (ICS), including determining the locations of Incident Command Post (ICP) and establishing necessary positions and functions (i.e., planning, finance, logistics, operations and public information).
- Assessment of emergency conditions and determination of required levels of immediate assistance.
- Implementation of available public warning measures (WENS, Target Notification).
- Conducts and coordinates search and rescue operations.
- Determination of the need for population evacuations and provision of instructions to uniformed law enforcement personnel regarding evacuation operations.
- Coordination of communications and provision of communications staff support for field command post(s).
- Coordination of volunteer amateur radio resources to augment primary communications and provide back-up capabilities.
- Provision of law enforcement, traffic control, and access control within the disaster area(s) and in other areas of the town.
- Provision of aviation support to include search & rescue, rapid transportation and aerial observation.
- Establishment of locations for temporary shelters, in coordination with the fire departments and in cooperation with American Red Cross.
- Provision of security measures at ICP, EOC, temporary emergency shelters, temporary morgues, and in evacuated and disaster-impacted areas, if available.
- Coordination of wildland fire suppression in conjunction with the
- Coordination of uniformed reserve forces and uniformed explorer scouts.
- Development and maintenance of standard operating procedures (SOP's).
- Designated Emergency Response Authority (DERA) for hazardous materials incidents within incorporated Town of Norwood.

**Norwood Fire Protection District**

- Implementation of available public warning systems.
- Assist in implementation of emergency evacuation operations.
- Provision of triage, extrication, medical treatment, to include, field coordination of emergency transportation to hospitals.
- Provision of heavy rescue services.
- Provision of onsite emergency medical facility for minor injuries.
- Provision of fire suppression, fire causation, and arson investigation services.
- Provide a representative to the unified ICP and EOC.
- Hazardous Material Incident response.

**County Geographic Information Systems (GIS)**

- Provision of town maps, aerial photography and emergency maps as needed.

## Town of Norwood Administration

### *General Administration*

- Procurement of emergency-related supplies and materials and administration of vendor contracts for emergency services and equipment (Finance)
- Resource tracking, record-keeping and documentation of disaster-related costs and financial commitments (Finance).
- Participation with other departmental representatives on town damage assessment team at EOC and on local-state field damage survey teams, as needed (Finance and Risk Management).
- Provision of emergency public information and establishment of procedures for coordinated releases of disaster-related information to news media and the public. (Public Information Officer).
- Establishes and maintains an incident related financial record keeping system. (Finance)
- Development and maintenance of standard operating procedures (SOP's). (Finance and Risk Management)

### *Records*

- Contribution of personnel, records and other resources to support damage assessment function (participation on EOC damage assessment team).
- Provide for safe keeping of vital records.

### *Animal Control*

- Establishment of measures for animal control, including the coordination of animal relief measures, the assurance of their care, and the search for their owners.
- Assist shelter Administrators with problems associated with displaced persons bringing pets to shelter facilities. Development and maintenance of standard operating procedures (SOP's).

### *Information Management*

- Provision of information services and telecommunications support to EOC.
- Provision of technical support/resources for information management activities during disaster recovery efforts.

### *Recovery*

- Participation in long-term disaster recovery and hazard mitigation planning to ensure the compatibility of community redevelopment plans and hazard mitigation measures with the comprehensive town land use plan and other community development plans.
- Development and maintenance of standard operating procedures (SOP's).

## Town of Norwood Public Works Department

- Restoration of public facilities, services, utilities (Facilities). Development and maintenance of standard operating procedures (SOP's).
- Provision of transportation services in support of emergency response and recovery efforts (e.g., movement of town personnel, equipment and supplies to designated staging areas).
- Removal of debris, clearance of public right-of-ways, and planning for street/route recovery operations, with priority assigned to critical emergency services life line.
- Provision of personnel and heavy equipment in support of search and rescue operations.
- Provision of personnel, equipment, supplies and materials for flood control and flood hazard mitigation measures.
- Restoration of damaged town roads and bridges and other related infrastructure.
- Provision of personnel for structure and facility inspections to determine safety of individual structures (businesses, residences and public buildings) and to identify needed repairs (or to



- implement condemnation procedures when necessary).
- Participation with representatives of other town departments on Town of Norwood damage assessment team at EOC and on local-state field damage survey teams, as needed.
  - Development and maintenance of standard operating procedures (SOP's).

## CONTINUITY OF GOVERNMENT

1. In accordance with CRS 24-32-2107(9), it is the intent of the Town of Norwood Town Trustees that town government will continue to provide essential services in order to protect the public health, safety and welfare during an emergency or disaster event by distribution of these disaster chain of command procedures and protocols.
2. During a declared emergency or disaster event, the following Town of Norwood elected and appointed officials, in the order listed, have the authority to execute the powers of the board in accordance with CRS 31-15-101.
  - i. Mayor
  - ii. Any duly elected member of the town general assembly
  - iii. Town Administrator
  - iv. (others)
3. All Town of Norwood department heads and town elected officials shall be consulted regarding emergency or disaster event issues that might impact their area of responsibility.
4. Each Town of Norwood department head and town elected official shall work within the framework established by the Town of Norwood emergency operations plan.
5. **GENERAL RESPONSIBILITIES.** The head of each Town department and Town elected office, as appropriate, shall:
  - a. Be prepared to respond adequately to all emergency or disaster events.
  - b. Consider potential emergency or disaster events in the conduct of his or her regular functions, particularly those functions essential in time of emergency.
  - c. Design preparedness measures to permit a rapid and effective transition from routine to emergency operations, and to make effective use of the period following initial indication of a probable emergency or disaster events. This will include:
    - i. Development of a system of emergency actions that defines alternatives, processes, and issues to be considered during various stages of emergency or disaster event;
    - ii. Identification of actions that could be taken in the early stages of a emergency or disaster event to mitigate the impact of or reduce significantly the lead times associated with full emergency action implementation
  - d. Identify areas where additional legal authorities may be needed to assist management and notify the town emergency Administrator of those authorities.
  - e. Coordinate with State and local government agencies and other organizations, including private sector organizations, when appropriate.
  - f. Cooperate, to the extent appropriate, in compiling, evaluating, and exchanging relevant data related to all aspects of emergency or disaster events.
  - g. Ensure that plans consider the consequences for essential services provided by the town if the flow of State and/or Federal funds is disrupted.
6. **CONTINUITY OF OPERATIONS.** The head of each town department and each town elected official shall ensure the continuity of essential functions in any emergency or disaster event

by providing for: succession to office and emergency delegation of authority in accordance with applicable law; safekeeping of essential resources, facilities, and records; and establishment of emergency operating capabilities.

7. **RESOURCE MANAGEMENT.** The head of each town department and each town elected official, as appropriate within assigned areas of responsibility, shall:
  - a. Develop plans and programs to mobilize personnel, equipment, facilities, and other resources;
  - b. Assess essential emergency requirements and plan for the possible use of alternative resources to meet essential demands during and following emergency or disaster event.
  - c. Prepare plans and procedures to share between and among the responsible agencies resources such as energy, equipment, food, land, materials, services, supplies, transportation, water, and workforce needed to carry out assigned responsibilities and other essential functions; and cooperate with other agencies in developing programs to ensure availability of such resources in an emergency or disaster event
8. **PROTECTION OF ESSENTIAL RESOURCES AND FACILITIES.** The head of each town department and each town elected official, as appropriate within assigned areas of responsibility, shall:
  - a. Identify facilities and resources, both government and private, essential to the public welfare, and assess their vulnerabilities and develop plans to provide for the security of such facilities and resources, and to avoid or minimize disruptions of essential services during any emergency or disaster event

Participate in interagency activities to assess the relative importance of various facilities and resources to essential community needs and to integrate preparedness and response strategies and procedures.

## **PLAN MAINTENANCE, TRAINING AND EXERCISES**

Authority for maintenance and regular updates of this plan rests with the Town Administrator. The Town Administrator may conduct exercises and training sessions to ensure that provisions of the plan are understood by all departments and offices with assigned responsibilities.

### **CHECKLIST FOR PLAN MAINTENANCE, TRAINING AND EXERCISES**

- Ensure that ICS policies and procedures are communicated to all agencies that may become involved in emergency response operations.
- Provide ICS and EOC training and exercise opportunities to all agencies and offices with emergency management responsibilities.
- Encourage all agencies with emergency responsibilities to develop and maintain current internal procedures for carrying out assigned functions, where appropriate.
- Conduct multi agency and multi jurisdictional exercises to improve coordination and reduce overall training costs.
- Establish procedures for distributing plan revisions to all agencies with assigned

## CALL LIST

### Bussiness

### Phone Number

Norwood Post	327-0545	
Daily Planet	728-9788	
Uncompahgre Clinic	327-4233	Fax 327-4228
Basin Clinic	865-2665	Fax 865-2674
Norwood Schools	327-4336	
Telluride Dental	327-4381	
Wright Stuff Foundation	327-0555	
Vet Clinic	327-4279	
Hitchin' Post	327-4969	
Total Image	327-4700	
US Forest Service	327-4261	
Sam's Service	327-4447	
Grand Avenue Parts	327-4856	
Norwood Hardware	327-4238	
West End Pizzeria	327-0303	
US Post Office	327-4249	
Norwood Liquor	327-4243	
Village Center	327-4588	
Clark's Market	327-4211	
Norwood Inn	327-4982	
Hi Country Motorsports	327-4271	
All Mountain Motors	327-4987	
Backcountry Inn	327-4232	
Costa Alegre	327-4805	
Back Narrows Inn	327-4417	
Lone Cone Restaurant	327-4286	
Happy Belly Deli	327-0208	
Uptown Salon & Day Spa	327-0379	
US Bank	327-4255	
Nikki's Salon	327-4598	
Fire Department	327-4800	Fire Chief Ted Mueller 327-4290

### Dispatch

**728-1911**

**INTERGOVERNMENTAL AGREEMENT FOR  
EMERGENCY MANAGEMENT**

**WITNESSETH THAT:**

**WHEREAS**, intergovernmental agreements to provide functions or services, including the sharing of costs of such services or functions, by political subdivisions of the State of Colorado are specifically authorized by Section 29-1-203 C.R.S. (1986) and other sections of the C.R.S.; and

**WHEREAS**, establishment of an intergovernmental agreement will serve a public purpose and will promote the safety, security, and general welfare of the inhabitants of the jurisdictions; and

**WHEREAS**, the jurisdictions hereto are each authorized to provide, establish, and maintain disaster emergency services as defined by each jurisdiction; and

**WHEREAS**, disaster emergencies may arise in one or more of the jurisdictions, resulting in greater demands than the personnel and equipment of that jurisdiction can handle, and

**WHEREAS**, it is in the best interest of each of the jurisdictions that it may have service of and from the other jurisdictions to assist it in reacting to disaster emergencies; and

**WHEREAS**, other jurisdictions who provide similar resources may in the future desire to be included in this agreement; and

**WHEREAS**, it is in the best interests of each of the jurisdictions to have access to emergency resources to supplement their own during an emergency; and

**WHEREAS**, to receive the resources cited above, it is cost effective for each of the jurisdictions to make available during disaster emergencies, its own resources to other affected jurisdictions.

**NOW THEREFORE, IT IS MUTUALLY AGREED** by and between each of the signatory jurisdictions as follows:

1. a. This Intergovernmental Agreement is promulgated under the provisions of Article 1, the relevant portions of Articles 5 and 22, Title 29, and 24-32-2105 C.R.S. The statute shall control in case of conflict between this agreement and the statute. Each and every term, provision, or condition herein is subject to and shall be construed in accordance with the provisions of Colorado law, the Charters of the various jurisdictions, and the ordinances and regulations enacted pursuant thereto.

b. It is understood and agreed by the jurisdictions hereto that if any part, term or provision of this Agreement is by the courts held to be illegal or in conflict with any law of the State of Colorado, or of the United States of America, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the jurisdictions shall be construed and enforced as if the Agreement did not contain the particular part, term, or provision held to be invalid.

c. All terms and words herein shall have the same definition as provided in Titles 24 and 29 of C.R.S. except as herein otherwise indicated. "Disaster Emergency" shall have the same definition as

provided

for

"Disaster" at 24-32-2103 (1) C.R.S. Where terms and words herein are not so defined they shall have the commonly accepted definition.

2. This Agreement provides for the joint exercise by the jurisdictions of the function or service provided herein, but does not establish a separate legal entity to do so, nor does it constitute any jurisdiction as an agent of any other jurisdiction for any purpose whatsoever. This Agreement shall provide only for sharing of in-kind resources by the jurisdictions.

3. For and in consideration of the promises of each participating jurisdiction, each agrees with the others that in the event there are disaster emergencies in the territory served by one jurisdiction which are beyond the capabilities of that jurisdiction, each other jurisdiction, subject to the limitations herein set forth, will assist the other, by causing and permitting its resources to be used in responding to such disaster emergencies in the other jurisdiction. The need for such assistance shall be determined by the jurisdiction requesting assistance, subject however, to the following limitations:

a. Any of the signatory jurisdictions shall be excused from making their resources available, or continuing to make their resources available, to any of the other jurisdictions, in the event of the need of the resources of such jurisdiction within the territorial area of such jurisdiction or any other jurisdiction, or their prior use at any other place. Such decision of availability shall be made by the jurisdiction requested to give mutual aid, and such decision shall be conclusive and in the providing jurisdiction's sole discretion.

b. Mutual aid response by any jurisdiction beyond the political boundary of the responding jurisdiction is hereby deemed to be approved by the respective Executive and Legislative governing bodies of the jurisdictions, and such response shall require no further approval by responsible officials of any jurisdiction, except as provided by the limitations in Article 3. a (above).

4. Each jurisdiction shall, at all times, be responsible for its own costs incurred in the performance of this Agreement, and shall not receive any reimbursement from any other jurisdiction, except for third party reimbursement under Article 7, and except as may be negotiated and agreed to separately, in writing, by both the requesting and receiving jurisdictions.

5. Each jurisdiction waives all claims and causes of action against all of the other jurisdictions for compensation, damage, personal injury or death occurring as a consequence, direct or indirect, of the performance of this agreement, to the extent permitted by, and without waiving any protections or other provisions of, the Colorado Governmental Immunity Act.

6. Each jurisdiction agrees to allow any other governmental jurisdiction defined under Colorado law to join in this Mutual Aid Agreement after formal approval by its governing body and notification by the depository cited in Article 13 of such action to each of the other signatory jurisdictions to this Agreement. Each party who initially executes this agreement delegates to the office of the person executing this agreement, or such other parties as they may further designate in writing, the authority to execute such amendments as may be necessary in the future to accommodate the joinder of new jurisdictions to this Agreement, without change of any other terms or conditions of the Agreement.

7. Each jurisdiction agrees that it will reasonably pursue any legal reimbursement possible, pursuant

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**INTERGOVERNMENTAL AGREEMENT FOR**  
**EMERGENCY MANAGEMENT**

to state or federal laws, for incidents including, but not limited to, hazardous materials incidents, occurring within its jurisdiction, on behalf of all assisting jurisdictions. Upon payment by the responsible entity, and after subtracting the reasonable costs of pursuing and collecting the reimbursement, the receiving jurisdiction will distribute the received funds in a fair and equitable manner to assisting jurisdictions, based upon a pro rata share of their documented expenses for the involved incident.

8. Nothing contained in this Agreement, and no performance under this Agreement by personnel of the jurisdictions hereto, shall in any respect alter or modify the status of officers, agents, or employees of the respective jurisdictions for purposes of worker's compensation or their benefits or entitlements, pension, levels or types of training, internal discipline, certification, or rank procedures, methods, or categories, or for any purpose, or condition or requirement of employment. Worker's Compensation Coverage shall be as structured in C.R.S. 29-5-109, if the request meets the requirements of C.R.S. 29-5-103 through 108, otherwise the claim shall be processed as if it were generated by any other work assignment within the providing jurisdiction. The providing jurisdiction shall remain responsible for processing any worker's compensation claims filed by their own resources.

9. This Agreement shall be binding upon the successors and assigns of each of the jurisdictions hereto, except that no jurisdiction may assign any of its rights or obligations hereunder, without the prior written consent of two-thirds (2/3) of the other signatory jurisdictions.

10. It is expressly understood and agreed that enforcement of the terms and conditions of the Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the named jurisdictions hereto, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person on such Agreement. It is the express intention of the named jurisdictions that any person other than the named jurisdictions receiving services or benefits under this Agreement shall be deemed to be an incidental beneficiary only.

11. Amendments to this Agreement may be made only upon unanimous consent by all then current signatory jurisdictions. Such consent shall become effective upon its receipt in writing at the depository cited below in Article 13.

12. Any jurisdiction hereto may terminate this Agreement, with or without cause, upon thirty (30) days prior written notice to the signature depository provided below.

13. This Agreement shall be executed by each Jurisdiction on a separate signature page. Original signature pages will be held by the Colorado Division of Emergency Management (CDEM) or its successor agency, at its offices at 9195 East Mineral Avenue, Suite 200, Centennial Colorado, 80112-3549 or at such other place as DEM shall determine. Copies of signature pages shall be provided and certified by CDEM to each party jurisdiction, and such copies shall have the full force and effect as if they were originals. CDEM shall provide timely notice to all party jurisdictions of all additions to and withdrawals of party jurisdictions, as well as timely notice of the effective date of any amendment to this Agreement.

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INTERGOVERNMENTAL AGREEMENT FOR  
EMERGENCY MANAGEMENT**

As outlined in the foregoing Intergovernmental Agreement, the below designated jurisdiction executes this Agreement on the most recent date indicated below.

**JURISDICTION:** Town of Norwood

**By:** Kerry A. Wild

**Title:** Mayor

**Date:** August 10, 2011

**Approved as to :** \_\_\_\_\_

**By:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Approved as to :** \_\_\_\_\_

**By:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**OTHER:**

**ATTEST AS TO SIGNATURES:** Deborah R. Wells

**Title:** Town Clerk

**Date:** August 10, 2011

**DISASTER DECLARATION**  
**RESOLUTION DECLARING LOCAL DISASTER**

WHEREAS, the Town Administrator ("the Administrator") acting as the designated emergency manager advised the Town of Norwood Board of Trustees ("the Board") of a disaster (as that term is defined in Part 21 of Article 32 of Title 24, C.R.S.) currently present in the incorporated area of the Town of Norwood, to wit, the occurrence or imminent threat of widespread or severe damage, injury or loss of life or property resulting from \_\_\_\_\_ requiring emergency action to avert danger or damage, which occurred on \_\_\_\_\_ (inclusive period of incident); and

WHEREAS, the cost and magnitude of responding to and recovery from the impact of \_\_\_\_\_ is far in excess of the county's available resources; and

WHEREAS, the Administrator has recommended that the Board declare a local disaster; and WHEREAS, it would be appropriate and in the interests of the public health and safety, and would further protect property, for the Board to implement said recommendation; and

WHEREAS, pursuant to C.R.S. § 24-32-2109 and the emergency management and operations plans and resolutions of San Miguel County, Colorado the Board is authorized to declare a local disaster.

NOW THEREFORE, BE IT RESOLVED THAT:

1. That the Board hereby declares that there is a local disaster in the town of Norwood, to wit, the occurrence or imminent threat of widespread or severe damage, injury or loss of life or property resulting from \_\_\_\_\_ requiring emergency action to avert danger or damage.

2. The effect of this declaration of disaster shall be to activate the response and recovery aspects of any and all applicable local and inter-jurisdictional disaster emergency plans and to authorize the furnishing of aid and assistance under such plans.

BE IT FURTHER RESOLVED that the principal executive officers of all other cities and towns in San Miguel County affected by said disaster are urged to proclaim similar declarations and to cooperate with San Miguel County as necessary to cope with this incident.



BE IT FURTHER RESOLVED that this resolution shall be effective upon the date and time given below, and shall remain in effect for a period not to exceed seven days thereafter except by or with the consent of a majority of the members of the Board. True copies will be filed promptly with the Colorado Division of Disaster Emergency Services and the Town of Norwood Clerk.

SIGNED AND EFFECTIVE at Norwood, Colorado, San Miguel County this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**Town of Norwood Board of Trustees**

By: \_\_\_\_\_

Mayor

Attest: \_\_\_\_\_

Town Clerk

***Fax to Colorado Department of Emergency Management when complete:  
720-852-6750***

*Copy to be filed with the \_\_\_\_\_ (County or City) Clerk, and the San Miguel County Office of Emergency Management.*