

Norwood Sanitation District
October 12th, 2023 - Regular Meeting
Norwood Town Hall 6:30 P.M.

Call to Order:

Bernice White called the regular meeting of the Norwood Sanitation District to order at 6:29pm.

Present: Chairman – Bernice White, Tom Kyle and Mike Grafmyer

Staff: Patti Grafmyer, Randy Harris and Shawntel Darby

Absent: Vice Chairman –Brad Campbell and Kerry Welch

Additions:

Consent Agenda:

The directors were presented with the September 14th, 2023 minutes for their consideration. **Motion** was made by Mike Grafmyer to approve the September 14th, 2023 minutes as written. Tom Kyle seconded the **motion. Motion** Carried Unanimously.

October 2023 Bills and Accounts

The directors were presented with the October 2023 Bills and Accounts for their consideration. **Motion** was made by Tom Kyle to approve the October 2023 Bills and Accounts as presented with updates. Mike Grafmyer seconded the **motion. Motion** Carried Unanimously.

New Business:

Old Business:

Operation/Administrative Reports:

Randy Harris discussed with the Norwood Sanitation Board putting up a three-sided structure up for a generator at the Forestry Service.

Randy discussed the lagoons. He feels it is best to hold off on the bugs until the spring before introducing them to see how things are going.

Everything is running well. We replaced a breaker and a couple of disconnects and he feels hopeful that we are now passed the electrical issues.

Bernice White asked about the wipes situation. Randy states that the screens are still full of them every time. He also found a huge mass of hair and roots at the throat of the inlet.

Bernice asked where the sewer dump was located and if Coyote could dump there. Randy explained where it was located but that we do not have the capacity to receive commercial dumps as we are on a lagoon system and not mechanical.

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a) Draft Presentation of 2024 Budget

Patti Grafmyer presented the Budget 2024 draft. She proposed at least a \$2 rate increase on billing. Patti let the NSD Board know that she is retiring at the end of the year. During the wage study, there were two positions that were found to be deficient, the administrator and the secretary. She proposed that we pay for insurance in full for the employees and to pay for Accidental through Aflac as well. The Board discussed and decided that there would be a work session scheduled for 6p right before next month's meeting.

Adjourn:

Motion was made by Mike Grafmyer to adjourn the meeting at 6:53pm. Tom Kyle seconded the **motion**. **Motion** Carried Unanimously.

APPROVED: 

APPROVED AS CORRECTED: _____

DATE: 11 / 9 / 2023