

Norwood Sanitation District
July 11th, 2024 - Regular Meeting
Norwood Town Hall 6:30 P.M.

Call to Order:

Bernice White called the regular meeting of the Norwood Sanitation District to order at 6:30pm.

Present: Chairman – Bernice White, **Vice Chairman** –Brad Campbell, Kerry Welch, Tom Kyle and Mike Grafmyer

Staff: Randy Harris and Shawntel Darby

Absent:

Additions: Finn Kjome, Mandy Shirley, Ray Cossey, Mia Rupani, Curtis Funke, Jessica Bicknase, Patti Grafmyer

Via Zoom: Ellen Metrick, Kattie Neesham, Monet Ragsdale, and Alex Pape

Brad Campbell made a **motion** to move 2. Public Comment to 7. Kerry Welch seconded the **motion**. All voted **yes**. **Motion passed.**

Mike Grafmyer made a **motion** to add hiring an employee as an interim administrator to agenda item 4. b). Brad Campbell seconded the **motion**. All voted **yes**. **Motion passed.**

Consent Agenda:

There was a **motion** by Mike Grafmyer to approve the consent agenda. Brad Campbell seconded the **motion**. All voted **yes**. **Motion passed.**

New Business:

a) Fee Proposal Discussion Due to Excessive Wipes

Randy Harris has begun keeping track of how long it takes to fill a 5-gallon bucket in order to have some way measure. Brad Campbell does not like the blanket fee idea but prefers a penalty and finding out who is at fault. Tom Kyle feels we should follow up after analysis.

Mike Grafmyer made a **motion** to table this discussion until the next regular meeting. Tom Kyle seconded the **motion**. All voted **yes**. **Motion Passed.**

b) Hiring an Employee as Interim Administrator

Mike Grafmyer proposed that the NSD hire Amanda Pierce as the Interim Administrator for the Norwood Sanitation District at her existing rate of pay if this board would be willing to split the cost. Bernice White states she wants to keep Shawny Darby. The position was offered to Amanda on Tuesday for the Norwood Water Commission, but no one has heard back. Becky Hannigan is also

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considering the position. Ray Cossey and Finn Kjome gave their input. Bernice feels we should get a headhunter for the position if this becomes permanent. Finn feels the personnel committee can work through it as it doesn't have to be like last time. Ray suggested the interim administrator be a 1099 employee unless it is a full-time permanent employee. Mandy Shirley states that a 1099 employee will be required to have their own insurance.

The NSD Board gave a general consensus to set up a potential joint meeting with the Norwood Water Commission on either Tuesday or Thursday of next week.

Shawny was asked to talk with Jason LaFlamme regarding a VPN for Amanda Pierce in the event she would take the interim administrator position and work from home.

Old Business:

Tom Kyle asked Randy Harris if the recorder had anything to do with the Norwood Sanitation District. Randy states that external hard drive only comes up with "error".

Bernice White states that the Forest Service is doing nothing at this time and that they likely won't until next year. She instructed Shawny Darby to remove it from the agenda going forward.

Operation/Administrative Reports:

Ray Cossey asked Randy Harris if he could put a catch on a residential or commercial sewer for the wipes issue. Randy states he will check into it.

The director's report is hereunto attached.

Tom Kyle asked how much maintenance we have done. Randy states that we do 5,000 feet per year which is now complete. Randy would also like to video Pinion Park.

Randy let the NSD Board know that his guys are concerned regarding the current circumstances of which Amanda Pierce was fired. They have asked what happens if they get fired by a board member.

Board Member Reports & Announcements

The NSD Board discussed the safety of employees in Town Hall.

Brad Campbell let the NSD Board know of a meeting that he and Morgan Rummell were invited to Earth Tech by Mayor Candy Meehan where she wanted to create a position for a grant writer. She mentioned Deana Sheriff for this position long before Patti Grafmyer retired. This makes him feel as if Deana was not transparent. He also read two different resignation letters for the board. He stated that he wants the town to do well and explained that after what happened at the Town of Norwood Board of Trustees meeting, he is really concerned.

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Brad Campbell asked if we could get a third party involved to help.

Tom Kyle wants request for proposals on the next agenda.

Brad Campbell doesn't feel he can trust anything right now.

Mike Grafmyer states that the Mayor called the former Town Clerk Gretchen Wells withing 45 minutes of Amanda Pierce being fired asking if she could help.

The NSD Board discussed the tech issues we have had.

Public Comment:

Jessica Bicknase would like to know what the resolution is.

Alexander Pape states that we should change all of our passwords and turn over what we have to the police as well.

Kattie Neesham states that we could contact Jason LaFlamme to remove all access to the domain.

Jessica asked if the grants she read about in the minutes still existed for the treatment plant. Randy Harris states that he has taken over the responsibility of making sure the contractors get paid.

Adjourn:

Motion was made by Brad Campbell to adjourn the meeting at 8:01pm. Kerry Welch seconded the **motion. All voted yes. Motion passed.**

APPROVED: _____

APPROVED AS CORRECTED: _____

DATE: ____ / ____ /2024

Norwood Water Commission
Norwood Sanitation District
Tuesday July 16th, 2024- Joint Special Meeting
Norwood Community Center 7:00 P.M.

I) Call Joint Meeting to Order:

Tony Daranyi called the joint special meeting of the Norwood Water Commission to order at 7:10P.M. The Norwood Water Commission of San Miguel County, State of Colorado, met in regular session at the Norwood Community Center, 1670 Naturita Street, Norwood, Colorado. Those being present were as follows:

Present: **Chairman** – Tony Daranyi, **Vice Chairman** – Finn Kjome, Brad Campbell, Ryan Howe, Mike Grafmyer and Ray Cossey

Bernice White called the joint special meeting of the Norwood Sanitation District to order at 7:11P.M. The Norwood Sanitation District of San Miguel County, State of Colorado, met in regular session at the Norwood Community Center, 1670 Naturita Street, Norwood, Colorado. Those being present were as follows:

Present: **Chairman** – Bernice White, **Vice Chairman** –Brad Campbell, Mike Grafmyer, Tom Kyle, Kerry Welch

Staff: Randy Harris – ORC, and Shawny Darby – Secretary

Absent:

Others: Jessica Bicknase, Curtis Funke, and Mandee Shirley

Via Zoom – Mia Rupani, Richard Nelson, and Amanda Pierce

II) Interim Administrator

Brad Campbell states that the Town of Norwood has the opportunity to rehire. If that happens, we are still without an administrator and we will need to ensure there is no conflict of interest. He feels we should not make an exact motion until after the Town of Norwood Board of Trustees meeting. Tony Daranyi discussed contract labor with no benefits, the amount of hours and what the projects would be. The Boards discussed the immediate projects involving the security grant that should be completed at the end of the month, the redundant line, the interim administrator supervising Shawny and willingness to attend board meetings. Higher wages were asked for at \$38.00 per hour. Amanda Pierce thought she would give 20 to 30 hours if she took this position. Randy Harris will continue

what he is doing. Finn Kjome states that the direction from the attorney was to just have a consensus until after the Town meeting without hiring tonight until we have everything in order.

The general consensus of both the Norwood Sanitation District and the Norwood Water Commission is that they are in agreement with hiring Amanda Pierce as the Interim Administrator for these two entities pending the Town of Norwood Board of Trustees meeting.

III) Third Party Investigation

Brad Campbell is concerned with the entire process regarding everything that is going on. There is an employee of all three entities that has resigned following the termination of a Town of Norwood employee and nobody knows why she was fired. The entire situation seems bizarre and blatantly nontransparent. Bernice White states that we can call Colorado Municipal League to see if they are able to help investigate. Mike Grafmyer wants the computer issues investigated. Ray Cossey states that he understood everything was being investigated. Both boards continued to discuss the matters at length.

Tony Daranyi expressed his interest in moving forward. Ray Cossey feels we should wait and see what the Town of Norwood does as he is concerned with possible legal jeopardy and Tony agrees. Tony also feels that if the Town needs to clean up, let them.

The general consensus is that we need to participate in discussions with CML and DOLA keeping in mind that the Mayor is on a board for CML.

Brad Campbell asked if we could come up with a list of items we feel should be investigated. Both boards feel there has been a breach of public trust. The list is as follows:

- Computers
- Finances/Legal Fees
- Listening/Recording Devices
- External Hard Drive

Mike Grafmyer feels it is odd timing that someone had been repeatedly attempting to log into Amanda's computer but it stopped after she was fired.

Randy Harris let the Boards know that we are as safe as possible for SCATA.

Mike Grafmyer states that the Town still has not done anything to begin an investigation.

Tony Daranyi feels that with the computer issues we should contact CBI.

NWC – Mike Grafmyer made a **motion** to write a letter to the Colorado Bureau of Investigation asking for an investigation of our computers, hard drive, etc. Ray Cossey seconded the **motion**. **All** voted **yes**. **Motion passed**.

NSD – Brad Campbell made a **motion** to write a letter to the Colorado Bureau of Investigation asking for an investigation of our computers, hard drive, etc. Mike Grafmyer seconded the **motion**. **All** voted **yes**. **Motion passed**.

Shawny was instructed to write separate letters specific to each entity and send them to each board for review.

NWC - Finn Kjome would like to discuss Garfield and Hecht.

Mike Grafmyer made a **motion** to add IV) Attorney to the agenda. Ray Cossey seconded the **motion**. **All** voted **yes**. **Motion passed**.

IV) Attorney – Finn Kjome

Finn Kjome presented the contract from Garfield and Hecht.

Ray Cossey made a **motion** to engage Garfield and Hecht as the Norwood Water Commission attorney. Finn Kjome seconded the **motion**. **All** voted **yes**. **Motion passed**.

Shawny was instructed to keep a copy on file and email a copy to Finn immediately.

V) Adjourn:

NSD – Mike Grafmyer made a **motion** to adjourn the Norwood Sanitation District from the joint special meeting at 8:14pm. Tom Kyle seconded the **motion**. **All** voted **yes**. **Motion passed**.

NWC – Brad Campbell made a **motion** to adjourn the Norwood Water Commission from the joint special meeting at 8:27pm. Mike Grafmyer seconded the **motion**. **All** voted **yes**. **Motion passed**.

Norwood Water Commission
Norwood Sanitation District
Tuesday July 24th, 2024- Joint Special Meeting
Norwood Community Center 7:00 P.M.

I) Call Joint Meeting to Order:

Tony Daranyi called the joint special meeting of the Norwood Water Commission to order at 7:04P.M. The Norwood Water Commission of San Miguel County, State of Colorado, met in regular session at the Norwood Community Center, 1670 Naturita Street, Norwood, Colorado. Those being present were as follows:

Present: **Chairman** – Tony Daranyi, **Vice Chairman** – Finn Kjome, Brad Campbell, Mike Grafmyer and Ray Cossey

Bernice White called the joint special meeting of the Norwood Sanitation District to order at 7:07P.M. The Norwood Sanitation District of San Miguel County, State of Colorado, met in regular session at the Norwood Community Center, 1670 Naturita Street, Norwood, Colorado. Those being present were as follows:

Present: **Chairman** – Bernice White, **Vice Chairman** –Brad Campbell, Mike Grafmyer, Tom Kyle, Kerry Welch

Staff: Shawny Darby – Secretary

Absent: Ryan Howe and Randy Harris – ORC

Others: Curtis Funke, Amanda Pierce and Katherine Fry

Via Zoom – Hannah Browning, Jenny Russell, Sherri Reeder, Alexander Pape, Grace (last name unknown), and Candy Meehan

II) Ratify Contract with Amanda Pierce as Interim Administrator

Mike Grafmyer feels the Boards need professional board emails instead of using their personal emails. Amanda will discuss this with Jason LaFlamme and get the information the Boards need.

Tom Kyle feels we should revisit this when we have an attorney for the Norwood Sanitation District.

Amanda Pierce has no questions or concerns regarding being Interim Administrator. She did present a needs list as she has accepted the position.

NWC - Ray Cossey made a **motion** to ratify the contract with Amanda Pierce as Interim Administrator of the Norwood Water Commission. [REDACTED] seconded the **motion**. All voted **yes**. **Motion passed**.

NSD – Brad Campbell made a **motion** to ratify the contract with Amanda Pierce as Interim Administrator of the Norwood Sanitation District. [REDACTED] seconded the **motion**. All voted **yes**. **Motion passed**.

Of further note, Amanda has a computer and will contact Jason for access only to the Norwood Water Commission and the Norwood Sanitation District. Shawny is letting her borrow a printer, ink, and paper until she can supply her own. Shawny will need to help go through the bills and accounts. Mike Grafmyer directed Amanda to get new emails. Tom Kyle directed her to ensure the insurances are all paid and taken care of so there are no disruptions in coverage.

III) Intergovernmental Agreement between the Norwood Water Commission and the Norwood Sanitation District

NWC - Ray Cossey made a **motion** for the Norwood Water Commission to agree to the IGA with the Norwood Sanitation District. Mike Grafmyer seconded the **motion**. All voted **yes**. **Motion passed**.

NSD – Mike Grafmyer made a **motion** for the Norwood Sanitation District to agree to the IGA with the Norwood Water Commission. Tom Kyle seconded the **motion**. All voted **yes**. **Motion passed**.

IV) Letter to CBI

Tom Kyle asked if Amanda Pierce would be assisting in any fashion with the letters to Colorado Bureau of Investigation. Ray Cossey feels she should not be involved with any CBI things and that we should let the Boards handle it. Tony Daranyi feels that if he puts his name on something like this that he should have specifics but feels he does not have enough – with the possible computer hacking and bugging he does not have enough to send but he feels this should be on the list. Ray asked if CML could assist and Kerry Welch states that because Norwood Sanitation is a district that we can not go through CML. However, if the Norwood Water Commission were members of CML then they could go through CML. Finn Kjome agrees with Tony that we should hold off until we have more. Mike Grafmyer wants to know how we are supposed to get evidence without a Town Clerk. It was also pointed out that the Mayor brought in an IT person not associated with the Town of Norwood who put stuff on the computers. Tony would like information on the computer issues and the unauthorized recording. Tom Kyle will email Tony with a couple of

items. Currently, Kerry Welch only has the attorney fees. Amanda also made note that the servers are shared.

Jenny Russell feels that the Norwood Water Commission and the Norwood Sanitation District should separate off from the Town of Norwood.

Mike Grafmyer states that the actions of the Mayor may have jeopardized one of our grants.

V) Waterline Easements – NWC Only:

Finn Kjome discussed the waterline easements with the Norwood Water Commission board. He would like Amanda Pierce and Tony Daranyi to attend next week's meeting with DOLA. He reached out to Lauren Kirn to see there was a grant for the EPA. We were told that right now, Norwood does not seem like a good investment due to everything going on. SGM took what Jacqueline Franklin put together and plotted it. They found missing ones and some that had some falseness that showed up. The old map or survey had the original alignment of the waterline. Tony Daranyi signed the contract for SGM. The NWC would like to discuss this with all of our neighbors about this as well.

Tony Daranyi also updated the NWC Board on getting our new attorney and explained that she will be here August 13th, 2024 to meet with us and to take a tour. The will be tentatively at 2:30pm and we will notice the public of the office not having NWC staff that afternoon.

VI) Adjourn:

NSD – Mike Grafmyer made a **motion** to adjourn the Norwood Sanitation District from the joint special meeting at 7:40pm. Tom Kyle seconded the **motion**. **All** voted **yes**. ***Motion passed.***

NWC – Brad Campbell made a **motion** to adjourn the Norwood Water Commission from the joint special meeting at 7:55pm. Finn Kjome seconded the **motion**. **All** voted **yes**. ***Motion passed.***

NORWOOD SANITATION DISTRICT
 ACCOUNTS PAYABLE
 Jul-24

				NSD Portion	NWC Portion	TON Portion			
PD	1147	1040110	Brad Campbell	Director	\$ 10.00	\$ -	\$ -		
PD	1142	1040110	Mike Grafmyer	Director	\$ 10.00	\$ -	\$ -		
PD	1097	1040110	Kerry Welch	Director	\$ 10.00	\$ -	\$ -		
PD	1144	1040110	Tom Kyle	Director	\$ 10.00	\$ -	\$ -		
PD	1103	1040110	Bernice White	Director	\$ 10.00	\$ -	\$ -		
PD			All Mountain Motors	Oil Change	\$ 141.77				
PD	1192	1040520	CEBT	Employee Health Insurance	\$ 1,136.99	\$ 3,267.78	\$ 3,082.23		
PD	990	1040630	City of Grand Junction	Nutrients Lab Tests	\$ 117.90	\$ -	\$ -		
PD	123	1040660	Coach's Mother	Freight	\$ 109.95	\$ 218.75	\$ -		
PD	1012	1040640	FP Mailing Solutions	Meter Rental	\$ 79.39	\$ 79.39	\$ 79.39		
PD	430	1040270	San Miquel Power	Aerator	\$ 1,798.08	\$ -	\$ -		
PD	430	1040270	San Miquel Power	Pioneer Village Pump	\$ 107.18	\$ -	\$ -		
PD	1250	1040780	Shawn Fallon	Deposit Refund	\$ 50.00	\$ -	\$ -		
PD	1015	1040250	Timberline Ace Hardware	Hardware Supplies	\$ 92.12	\$ -	\$ -		
PD	1015	1040250	Timberline Ace Hardware/Capital One	Hardware Supplies - Town Account	\$ 159.22	\$ 31.57	\$ 1,139.74		
PD	510	1040125	Town of Norwood	Salary Reimbursement	\$ 8,869.88	\$ 13,639.52			
PD	510	1040125	Town of Norwood	FICA Reimbursement	\$ 676.55	\$ 1,043.42			
PD	510	1040240	Town of Norwood - Reimbursement	Amazon.com - Flash Drives/Binder Clips	\$ 9.49	\$ 9.49	\$ 32.48		
PD	510	1040280	Town of Norwood - Reimbursement	Postage	\$ 150.00	\$ 150.00	\$ 100.00		
PD	510	1040280	Town of Norwood - Reimbursement	Postage	\$ 150.00	\$ 150.00	\$ 100.00		
PD	508	1040630	Town of Telluride	E. Coli Samples	\$ 42.00	\$ -	\$ -		
PD	583	1040520	United Life Insurance	Employee Life Insurance	\$ 5.19	\$ 6.05	\$ 61.34		
PD	540	1040620	UNCC	Locates	\$ 19.35	\$ -	\$ -		
				TOTAL	\$ 13,765.06	\$ 18,595.97	\$ 4,595.18	\$ -	