

Norwood Sanitation District
December 8th, 2022 - Regular Meeting
Norwood Town Hall 6:30 P.M.

Call to Order:

Vice-Chair Brad Campbell called the regular meeting of the Norwood Sanitation District to order at 6:32 pm.

Present: **Vice Chairman** –Brad Campbell, Kerry Welch, Tom Kyle and Mike Grafmyer

Staff: Patti Grafmyer

Absent: **Chairman** – Bernice White , Randy Harris and Shawny Darby-Turner

Others: None

Additions:

Consideration/Approval of November 10th, 2022 Minutes:

The directors were presented with the November 10th, 2022 minutes. **Motion** was made by Mike Grafmyer to approve the November 10th, 2022 minutes as written. Tom Kyle seconded the **motion**. **Motion** Carried Unanimously.

December 2022 Bills and Accounts:

The Directors were given the December 2022 bills and accounts for their consideration. **Motion** was made by Tom Kyle to accept the December 2022 bills and accounts as presented. Kerry Welch seconded the **motion**. **Motion** Carried Unanimously.

New Business:

a) *Public Hearing- Rate Raise*

The Norwood Sanitation Board of Directors discussed the two dollar monthly rate increase per EQR, which would equate to \$22.50 per EQR in District and \$27.75 per EQR out of District. This does not include the monthly Right to Serve Fee of \$6. The Directors were informed by staff that the rate increase and the date of the December meeting was notice in the Norwood Post for two weeks. **Motion** was made by Mike Grafmyer to implement a two dollar monthly rate increase. Tom Kyle seconded the motion . **Motion** carried unanimously.

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b) Resolution 1207-S Series 2022 to Adopt 2023 Budget

Motion was made by Mike Grafmyer to approve Resolution 1207-S Series adopting the 2023 Budget as presented. Kerry Welch seconded the motion. Motion carried with Mike Grafmyer abstaining due to being related to a staff member.

c) Resolution 1208-S Series 2022 Set the Mill Levy for 2023

Motion was made Mike Grafmyer to approve Resolution 1208-S Series 2022 setting the Mill Levy for 2023. Kerry Welch seconded the motion. **Motion** carried unanimously.

Old Business:

None

Operation/Administrative Reports:

The Board of Directors reviewed the written report from Randy Harris, Public Works Director. Tom Kyle stated that Forest Service lift station be required to meet all the specifications of the Norwood Sanitation District and the Colorado Department of Health and Environment prior to the District considering taking the system over.

a) Retention Employee Gratuity

Patti Grafmyer reminded the Board that she had sent out the proposed amount for each employee for the District Directors to consider. The Sanitation District's portion will be \$1670.50. Patti stated that the Town has already approved to participate and she will be making the request of the Norwood Water Commission at their regular meeting next week. **Motion** was made by Kerry Welch to approve participating in awarding the employees a retention gratuity. Tom Kyle seconded the motion. **Motion** carried with Mike Grafmyer abstaining due to being related to a staff member.

Adjourn:

Motion was made by Kerry Welch to adjourn the meeting at 6:55pm. Mike Grafmyer seconded the motion. **Motion** Carried Unanimously.

APPROVED: 

APPROVED AS CORRECTED: _____

DATE: 1/12/2023