

NORWOOD TOWN BOARD OF TRUSTEES

Meeting Minutes For: Monday November 4, 2024

Special Executive Meeting starting at: 5:30p.m.

Meeting: Zoom only option.

CALL SPECIAL EXECUTIVE MEETING TO ORDER:

The special meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Candy Meehan at 5:30 pm.

BOARD ATTENDANCE:

MAYOR - CANDY MEEHAN- PRESENT

MAYOR PRO TEM - SHAWN FALLON- PRESENT

TRUSTEE – NIVEN DRYBROUGH- PRESENT

TRUSTEE – MICHAEL GRADY- PRESENT

PUBLIC WORKS DIRECTOR – RANDY HARRIS - PRESENT

KATHERINE FRY.

MOTION: Candy Meehan made a motion to go into executive session for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiation; and instruction to negotiators under C.R.S. 24.6.402(4)(e)(1).

- a. Niven Drybrough seconded.
- b. All others approved. Motion Passed.

EXECUTIVE SESSION AGENDA

- a. Review of Administrative Director Applications • For the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiation; and instruction to negotiators under C.R.S. 24.6.402(4)(e)(1).
- b. Interviews for Administrative Director

ADJOURN:

MOTION: Candy Meehan made a motion to adjourn at 7:15 pm

- a) Shawn Fallon seconded.
- b) All others approved. Motion Passed.

APPROVED

APPROVED AS CORRECTED

DATE APPROVED:

Minutes Taken by: Becky Hannigan, Deputy Town Clerk

Amanda Pierce, Town Clerk

NORWOOD TOWN BOARD OF TRUSTEES

Meeting Minutes For: Wednesday December 4, 2024

Work Session starting at: 7:00 p.m.

Special Meeting to follow

Meeting: 670 Naturita Street, Norwood CO 81423 at Norwood Town Hall

WORK SESSION

2025 Draft Budget review and discussion. The board discussed future funds requests from the community that we get financials and where the funds are being used. Possible presentation or at least send information in the letter of request.

CALL TO ORDER:

The special meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Candy Meehan at 8:04 pm.

BOARD ATTENDANCE:

MAYOR - CANDY MEEHAN- PRESENT

MAYOR PRO TEM - SHAWN FALLON- PRESENT

TRUSTEE – NIVEN DRYBROUGH- PRESENT

TRUSTEE – MICHAEL GRADY- PRESENT

MOTION: Shawn Fallon motion to go into executive session for a Discussion of personnel matter under CRS Section 24-6-402-(4)(f) Amanda Pierce, Town Clerk

- a. Niven Drybrough seconded.
- b. All others approved. Motion Passed.

Mayor Meehan read the following, the time is now 8:08 pm and the executive session has been concluded. For the record if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into executive session occurred during the session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record."

EXECUTIVE SESSION

- a. Discussion of personnel matter under CRS Section 24-6-402-(4)(f) Amanda Pierce, Town Clerk
- b. Discussion of Interim Administrative Director
For discussion for the Interim Administrative Director position under C.R.S. 24-6-402-(4)(e)(1).

Mayor Meehan read, the time is now 8:53 pm and the executive session has been concluded. For the record if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into executive session occurred during the session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record."
No concerns where stated.

NORWOOD TOWN BOARD OF TRUSTEES

Meeting Minutes For: Wednesday December 4, 2024

Work Session starting at: 7:00 p.m.

Special Meeting to follow

Meeting: 670 Naturita Street, Norwood CO 81423 at Norwood Town Hall

ADJOURN:

MOTION: Shawn Fallon motion to adjourn the meeting at 8:53 pm.

- a. Candy Meehan seconded.
- b. All others approved. Motion Passed.

APPROVED

APPROVED AS CORRECTED

DATE APPROVED:

Minutes Taken by: Becky Hannigan, Deputy Town Clerk

Amanda Pierce, Town Clerk

DRAFT

NORWOOD TOWN BOARD OF TRUSTEES

Meeting Minutes For: Saturday December 7, 2024

Special Executive Meeting starting at: 10:00 a.m.

Meeting: Zoom only option.

CALL SPECIAL EXECUTIVE MEETING TO ORDER:

The special meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Candy Meehan at 10:00 am.

BOARD ATTENDANCE:

MAYOR - CANDY MEEHAN- PRESENT

MAYOR PRO TEM - SHAWN FALLON- PRESENT

TRUSTEE – NIVEN DRYBROUGH- PRESENT

TRUSTEE – MICHAEL GRADY- ABSENT

CONSULTANT, KATHERINE FRY.

MOTION: Candy Meehan made a motion to go into the executive session for the Interview of Administrative Director, *For discussion for Personnel Matter for the Administrative Director position under C.R.S. Section 24.6.402(4)(f)*

- a. Niven Drybrough seconded.
- b. All others approved. Motion Passed.

EXECUTIVE SESSION

- a. Interview for Administrative Director
For discussion for Personnel Matter for the Administrative Director position under C.R.S. Section 24.6.402(4)(f)

Mayor Meehan read, the time is now 11:08 am and the executive session has been concluded. For the record if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into executive session occurred during the session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.”

No concerns were given.

ADJOURN:

MOTION: Niven Drybrough made a motion to adjourn at 8:54 pm

- a. Shawn Fallon seconded.
- b. All others approved. Motion Passed.

NORWOOD TOWN BOARD OF TRUSTEES

Meeting Minutes For: Saturday December 7, 2024

Special Executive Meeting starting at: 10:00 a.m.

Meeting: Zoom only option.

APPROVED

APPROVED AS CORRECTED

DATE APPROVED:

Minutes Taken by: Becky Hannigan, Deputy Town Clerk

Amanda Pierce, Town Clerk

DRAFT

NORWOOD TOWN BOARD OF TRUSTEES

Meeting Minutes For: Wednesday, December 11, 2024

Regular Session starting at: 7:00 p.m.

Meeting at: 1670 Naturita Street, Norwood CO 81423 at Norwood Town Hall and Zoom option.

CALL REGULAR MEETING TO ORDER:

The special meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Candy Meehan at 7:00 pm.

BOARD ATTENDANCE:

MAYOR - CANDY MEEHAN- PRESENT

MAYOR PRO TEM - SHAWN FALLON- PRESENT

TRUSTEE – NIVEN DRYBROUGH- PRESENT

TRUSTEE – MICHAEL GRADY- PRESENT

STAFF ATTENDANCE:

TOWN CLERK – AMANDA PIERCE- PRESENT

PUBLIC WORKS DIRECTOR – RANDY HARRIS- PRESENT

DEPUTY TOWN CLERK – BECKY HANNIGAN- PRESENT

OTHER ATTENDANCE: Multiple community members via Zoom. Those in person are asked to sign in on the sign in sheet.

PUBLIC COMMENT:

Nancy Willis wanted to be able to get the meeting agendas sent to her via email and Becky stated that she now has her on the email list for monthly agenda notifications. Nancy asked if through our website there is a way for the public to get notification of the agenda when its posted. Amanda has already reached out to the website company to see if this request is possible.

SPECIAL DISTRICT AND STAKEHOLDER REPORTS OR ANNOUNCEMENTS:

Liza Tanguay, Norwood Parks and Rec. Noel Night dedication of the Kiosk went well. Ice Rink is going up and that the Nordic Association Potluck is Friday at the Livery. Climbing wall will be open in January and look at the calendar for updates. Becky Hannigan of the Norwood Chamber talks of the Noel Night events going well and was grateful for the collaboration of all the Non-profits, business, and community.

CONSENT AGENDA:

Minutes of November 6, 2024

Minutes of November 21, 2024

November Financials

MOTION: Mike Grady made a motion to approve the consent agenda.

- a. Niven Drybrough seconded.
- b. All others approved. Motion Passed.

NORWOOD TOWN BOARD OF TRUSTEES

Meeting Minutes For: Wednesday, December 11, 2024

Regular Session starting at: 7:00 p.m.

Meeting at: 1670 Naturita Street, Norwood CO 81423 at Norwood Town Hall and Zoom option.

BOARD BUSINESS AGENDA

Approval of Resolution No. 1211 Series 2024 - A RESOLUTION OF THE BOARD OF TRUSTEES SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF NORWOOD FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2025 AND ENDING THE LAST DAY OF DECEMBER 2025.

MOTION: Mike Grady made a motion to amend the budget by taking \$1400 from the General Fund for the Norwood Cemetery.

- a. Niven Drybrough seconded.
- b. All others approved. Motion Passed.

MOTION: Mike Grady made a motion to approve the Resolution No. 1211 Series 2024 – With the A RESOLUTION Amending the change to the General Fund expenditures and Revenue in the amount of \$2,332,390 dollars, OF THE BOARD OF TRUSTEES SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF NORWOOD FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2025 AND ENDING THE LAST DAY OF DECEMBER 2025.

- a. Niven Drybrough seconded.
- b. All others approved. Motion Passed.

Approval of Resolution No 1212 Series: 2024 - A RESOLUTION OF THE BOARD OF TRUSTEES LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2025, TO HELP DEFRAY THE COSTS OF THE GOVERNMENT FOR THE TOWN OF NORWOOD, COLORADO FOR THE 2025 YEAR

MOTION: Mike Grady made a motion to approve Resolution No 1212 Series: 2024 while considering the change of the General Fund expenditures and revenues to 2,332,390 dollars, A RESOLUTION OF THE BOARD OF TRUSTEES LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2025, TO HELP DEFRAY THE COSTS OF THE GOVERNMENT FOR THE TOWN OF NORWOOD, COLORADO FOR THE 2025 YEAR

- a. Shawn Fallon seconded.
- b. All others approved. Motion Passed.

Approval of Hotel and Restaurant Liquor License Renewal, The Divide Restaurant, 1610 Grand Ave.

MOTION: Niven Drybrough made a motion to approve Hotel and Restaurant Liquor License Renewal, The Divide Restaurant, 1610 Grand Ave.

- a. Mike Grady seconded.
- b. All others approved. Motion Passed.

NORWOOD TOWN BOARD OF TRUSTEES

Meeting Minutes For: Wednesday, December 11, 2024

Regular Session starting at: 7:00 p.m.

Meeting at: 1670 Naturita Street, Norwood CO 81423 at Norwood Town Hall and Zoom option.

Policy Clarification on Attorney Communication,

Board Reiteration: All communications between the Town Attorney and the Town Clerk / Administrative Director must include the Mayor as a recipient (cc'd), with the exception of CORA (Colorado Open Records Act) requests. If the communication pertains directly to the Mayor, the Mayor Pro Tem must be copied instead of the mayor to ensure proper oversight and transparency in the process. This policy is intended to maintain clarity, accountability, and effective communication within the board while respecting confidentiality where necessary.

MOTION: Shawn Fallon made a motion to approve the Policy Clarification on Attorney Communication

- a. Mike Grady seconded.
- b. All others approved. Motion Passed.

Staff Bonus,

MOTION: Mike Grady made a motion to approve the staff bonus.

- a. Niven Drybrough seconded.
- b. All others approved. Motion Passed

STAFF REPORTS:

- San Miguel Sheriff's Office, None this month.
- Public Works Director, Randy Harris –
 - Preparing for the holiday season
 - Looking at fuel tanks for the shop and asking the board for directions on a purchase.
 - New shop update, they broke ground and will pour concrete by next week. discussion of solar panels for the shop and Randy will investigate that option.

Town Clerk, Amanda Pierce –

- Patti is done with the auditor and has given us her last invoice, and Patti will also help with the auditor's questions at no cost to the town if needed.
- Payroll will be switched over to ASAP by the end of the year.
- Catching up on other audits that are coming due.
- The election was good with a lot of town voting.
- Still having CORA requests.
- Finishing up with the budgets.
- Capstone event in DC will be in the end of February and the cost for Amanda to attend will be paid for through National Association of Counties.
- Christmas Party Dec 19th will send out an email with details.

NORWOOD TOWN BOARD OF TRUSTEES

Meeting Minutes For: Wednesday, December 11, 2024

Regular Session starting at: 7:00 p.m.

Meeting at: 1670 Naturita Street, Norwood CO 81423 at Norwood Town Hall and Zoom option.

MAYOR AND TRUSTEE REPORTS AND ANNOUNCEMENTS

- Mayors Report – Written report, including a conversation about Norwood Public School Walk through with Larry Skulla and discussion of next steps to help. Candy is now the Cottonwood Creek Coordinator.
- Trustees none

ADJOURN:

MOTION: Shawn Fallon made a motion to adjourn at 8:07 pm

Candy Meehan seconded.

All others approved. Motion Passed.

APPROVED

APPROVED AS CORRECTED

DATE APPROVED:

Minutes Taken by: Becky Hannigan, Deputy Town Clerk

Amanda Pierce, Town Clerk

TOWN OF NORWOOD
ACCOUNTS PAYABLE - December 2024

				TOWN PAID	NWC Portion	NSD Portion
PDAD	1022250	Aflac	Employee Insurance	\$ 1,427.68	\$ -	\$ -
PDCC	1060240	Amazon	Camera for security	\$ 147.97	\$ -	\$ -
PDCC	1060480	Amazon	Hand Warmers for Pworks	\$ 61.20	\$ -	\$ -
PDCC	1043240	Amazon	Office supplies	\$ 240.99	\$ -	\$ -
PD	1043230	Amanda Pierce	Reim for CMCA Conference	\$ 836.83	\$ -	\$ -
PD	1043120	Amanda Pierce	Staff Bonus	\$ 2,000.00	\$ -	\$ -
PD	1060130	Austin Overholt	Staff Bonus	\$ 500.00	\$ 1,000.00	\$ 500.00
PD	1060280	AT&T/ FirstNet	Telephone	\$ 115.32	\$ 104.41	\$ 45.69
PD	1043360	Ann Wright	Temporary Recall Election Judge	\$ 180.00	\$ -	\$ -
PD	1060480	ACM Excataion	Hauling cold patch	\$ 1,137.50	\$ -	\$ -
PD	1043125	Becky Hannigan	Staff Bonus	\$ 2,000.00	\$ -	\$ -
PD	1052275	Black Hills Energy	CC Gas	\$ 96.03	\$ -	\$ -
PD	1052495	Bruin Waste Mngt.	Trash Service at PW Shop	\$ 118.77	\$ -	\$ -
PD	1052495	Bruin Waste Mngt.	Trash Service at Town Hall	\$ 179.76	\$ -	\$ -
PD	1043285	Bruin Waste Mngt.	Trash Service at 1475 S Pine	\$ 41.73	\$ -	\$ -
PD	1052480	Capital One	Supplies	\$ 13.99	\$ 114.57	\$ -
PD	1043260	Capital One	cleaning	\$ 64.79	\$ -	\$ -
PD	1060250	Capital One	Equipment	\$ 296.23	\$ -	\$ -
PD	1043132	CEBT	Employee Insurance	\$ 2,760.88	\$ 2,161.18	\$ 808.54
PDCC	1043360	Clarks	Election Judge Meal	\$ 74.25	\$ -	\$ -
PD	1043280	Clearnetwork	Office Phones and Internet	\$ 260.00	\$ -	\$ -
PD	1060110	Cory Colombo	Staff Bonus	\$ 500.00	\$ 1,000.00	\$ 500.00
PD	1043740	Codeworx	Hardware & IT Support	\$ 373.75	\$ 143.75	\$ -
PDCC	1043360	Divide Restaruant	Election Judge Meal	\$ 53.30	\$ -	\$ -
PD	1050310	Dufford Waldeck	Legal Services, Recall Elec. Cora ar	\$ 10,606.00	\$ -	\$ -
PD	1060131	Earl McWilliams	Staff Bonus	\$ 500.00	\$ 1,000.00	\$ 500.00
PD	1052260	Felicia Bulman	Staff Bonus	\$ 300.00	\$ 100.00	\$ 100.00
PD	1043420	FP Mailing Solutions	Postage	\$ 150.00	\$ 150.00	\$ 100.00
PD	1043420	FP Mailing Solutions	Quarterly maintance	\$ 79.39	\$ 79.39	\$ 79.38
PD	1043360	Gretchen Wells	Temporary Recall Election Judge	\$ 180.00	\$ -	\$ -
PDCC	1053270	Home Depot	Employee Rental Home Door	\$ 755.95	\$ -	\$ -
PD	1060270	JC Propane	Propane at Shop	\$ 626.97	\$ -	\$ -
PD	1043360	Karen Gauvey	Temporary Recall Election Judge	\$ 180.00	\$ -	\$ -
PD	1042310	Law Office of Daniel T Zemke	Municipal Judge	\$ 300.00	\$ -	\$ -
PDCC	1043360	Lone Cone	Election Judge Meal	\$ 70.00	\$ -	\$ -
PD	1043127	Marble Peak Consulting LLC	Administrative Director Recruitment	\$ 2,687.50	\$ -	\$ -
PD	1043127	Marble Peak Consulting LLC	Administrative Director Recruitment	\$ 4,625.00	\$ -	\$ -
PD	1060250	Norwood Pit Stop	Maintenance Parts	\$ 93.43	\$ -	\$ -
PD	1060250	Norwood Pit Stop	Maintenance Parts	\$ 61.63	\$ -	\$ -
PD	1043285	NWC-Town	Employee Water	\$ 266.50	\$ -	\$ -
PD	1043285	NWC	1475 Pine Street	\$ 45.00	\$ -	\$ -
PD	1043110	Patti Grafmyer	Nov and Dec 2024 Reconciliation	\$ 5,150.00	\$ -	\$ -
PD	1043510	Pinacol Assurance	Renewal installment Work Comp	\$ 107.34	\$ 107.33	\$ 107.33
PD	1060480	Parrish Oil	Fuel tanks	\$ 7,815.00	\$ -	\$ -
PD	1060490	RMC Builders	Deposit for Pre engineered steel str	\$ 57,350.00	\$ -	\$ -
PD	1060470	RMC Builders	Road Base materials and trucking	\$ 9,369.76	\$ -	\$ -
PD	1043127	Sams Service	Fuel	\$ 425.19	\$ -	\$ -
PD	1060470	Sam's Service	Streets Fuel	\$ 289.71	\$ -	\$ -
PD	1058310	San Miguel County	Building Inspector April and Dec	\$ 200.00	\$ -	\$ -
PD	1054300	San Miguel County	Peace Keeping Contract	\$ 25,000.00	\$ -	\$ -
PD	1060270	San Miguel Power	Lights & Flashers	\$ 579.11	\$ -	\$ -
PD	1043270	San Miguel Power	1130 Lucerne	\$ 25.13	\$ -	\$ -
PD	1052270	San Miguel Power	CC 1670 Naturita	\$ 172.34	\$ -	\$ -
PD	1060270	San Miguel Power	PW Shop 2096 Ct Rd	\$ 138.31	\$ -	\$ -
PD	1060250	San Miguel County	1475 S, Pine	\$ 227.00	\$ -	\$ -
PD	1043360	Telluride Newspaper Inc	printing and Publishing Election	\$ 26.68	\$ -	\$ -
PD	1043132	United Life Ins	Emp. Life Ins	\$ 61.34	\$ 6.05	\$ 5.19
PD	1022210	US Bank	Emp. SS & Med Dec. 15	\$ 1,335.01	\$ -	\$ -
PD	1022210	US Bank	Town SS & Med Dec. 15	\$ 1,335.01	\$ -	\$ -
PD	1022220	US Bank	Emp. FWT Dec. 15	\$ 1,553.29	\$ -	\$ -
PD	1022210	US Bank	Emp. SS & Med	\$ 1,506.04	\$ -	\$ -
PD	1022210	US Bank	Town SS & Med	\$ 1,506.04	\$ -	\$ -
PD	1022220	US Bank	Emp. FWT	\$ 1,757.72	\$ 960.05	\$ 596.19
PD		TG Allocation	Employee Salaries	\$ 17,292.42	\$ 12,549.63	\$ 7,793.34
PD	1060310	Vero/ Brainstorm	Internet at the Shop	\$ 38.00	\$ -	\$ -
PD	1043250	Vyanet	Security Services	\$ 78.56	\$ 78.56	\$ 78.56
PD	1060310	West End Wash	Vehicle wash	<u>\$ 33.67</u>	\$ -	\$ -
				\$ 168,381.01		
		RAW WATER				
PD		San Miguel Power	Water Palace	\$ 60.59		

Submit to Local Licensing Authority

Fees Due	
Annual Renewal Application Fee	\$ _____
Renewal Fee	\$ 447.50
Storage Permit \$100 X _____	\$ _____
Sidewalk Service Area \$75.00	\$ _____
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$ _____
Related Facility - Campus Liquor Complex \$160.00 per facility	\$ _____
Amount Due/Paid	\$ _____

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date


* Note that the Division will not accept cash

Paid by check Paid online

Uploaded to MoveIt on _____ Date _____

Licensee Name Lombino Local Liquors LLC		Doing Business As Name (DBA) Local Liquor	
Liquor License # 03-18123	License Type Retail Liquor Store (City)		
Sales Tax License Number 95496225-0000	Expiration Date 1/20/2025	Due Date	
Business Address 1565 Grand Ave			Phone Number 9703274600
Mailing Address PO Box 1174, Norwood CO 81423			Email norwoodlocalliquor@gmail.
Operating Manager Laurel Henderson Lombino	Date of Birth 03/15/1982	Home Address 525 43ZS Norwood CO 81423	Phone Number 9709466808
1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented* *If rented, expiration date of lease _____			
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in the upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3b. If so, which are you renewing? <input type="checkbox"/> Delivery <input type="checkbox"/> Takeout <input type="checkbox"/> Both Takeout and Delivery			
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Affirmation & Consent	
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.	
Type or Print Name of Applicant/Authorized Agent of Business	Title
Laurel Henderson Lombino	owner
Signature 	Date
	12/21/24 ,
Report & Approval of City or County Licensing Authority	
The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.	
Therefore this application is approved.	
Local Licensing Authority For	Date
Signature	Title
	Attest


Tax Check Authorization, Waiver, and Request to Release Information

I, Laurel Henderson Lombino am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Lombino Local Liquors LLC (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Laurel Henderson Lombino / Lombino Local Liquors LLC</u>		Social Security Number/Tax Identification Number <u>522/53-0141 /</u>	
Address <u>1565 Grand Ave</u>			
City <u>Norwood</u>		State <u>Co</u>	Zip <u>81423</u>
Home Phone Number <u>970-946-6808</u>		Business/Work Phone Number <u>970-327-4600</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Laurel Henderson Lombino</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) 			Date signed <u>12/23/24</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

Norwood Senior Lunch MOU

This Memorandum of understanding is set forth starting January 8th, 2025, between the Fresh Foundation (FF) Senior Lunch Program and the Town of Norwood (the Town)

The Fresh Foundation has agreed to take over senior lunch operations that include but are not limited to the oversight and hiring of relevant staff, the oversight of grant funding and reporting, marketing, outreach, data collection, and quality and continuation of weekly meal service.

The lunch will continue to operate at Norwood Town Hall on Thursdays weekly. FF has the ability to edit schedules if deemed necessary. The MOU describes the roles of partnership with the Town of Norwood and related staff.

Starting on January 5th, 2025 with the Town staff's approval Fresh Foundation will:

Manage the hiring process for a committed cook, referred to as the Norwood Senior Lunch Manager (NSLM), who would oversee the senior lunch service. Job roles include meal planning and budgeting, ordering food, client relations, volunteer recruitment and scheduling, marketing and promotion, food preparation, cooking, lunch service, data collection, and weekly cleanup. The position would start February 1st, 2025 under the FF payroll and insurance.

2. Working to find consistent and reliable volunteers (1 per meal) while NSLM is being onboarded. This may include a budget line item and hiring for assistant for NSLM depending on applications for cook and/or if committed volunteers are too difficult to find.

Timeline for hiring two positions::

Assistant \$15/hr and Cook \$20-22/hr DOE

- Open applications Jan. 5-20 (resume and cover letter request) posting on social media and websites
- Jan. 20-25: review applications and schedule interviews with town staff
- Jan. 25-30: interviews will take place with town staff and FF.
- First lunch under FF is Feb 6 2025.

FF will offer for review:

- Annual estimated budget after January 28 when all remaining funding has been transferred.
- Scope of work for hired NSLM before February 6

FF will offer as part of this agreement:

1. Ensure the senior lunch service operates safely, inclusively, and reliably to all seniors in the community once a week.
2. Incorporating high-quality local foods as much as possible
3. Operate in a socially and financially responsible manner ensuring transparency, integrity, and timely reporting.
4. Providing positive and meaningful job/s and volunteer opportunities for community members.
5. Meeting once a month with town staff to include their input and recommendations are considered and part of the decision making process.
6. Ensure all hired staff work with town staff while in the facility and that all rules are being respected including maintaining the premises in which senior meals are operating.
7. Work to enhance services to seniors including activities at senior lunches, resource sharing, and transportation services.

In partnership, we request:

1. Town staff support and review of NSLM applications Jan 25th to 30th
2. Town reconciles all current and active grants and notifies grantors about transition by January 27th. Sending notices to Telluride Foundation, SMC, Region 10 and any other relevant funders.
3. All rollover funding should be transferred to FF by January 28th.
4. Town staff provide the senior contact list by February 1st, 2025
5. Continue providing the kitchen space for free to use for senior lunch service one day per week.

6. Continue to invest and take concern over the event space in which senior lunch is held. This could include potential infrastructure needs and facility improvements related to the safety and use of the community room and licensing of the kitchen.
7. Continuing working with the Fresh Foundation to improve, enhance, and engage in the senior lunch service; meeting monthly with at least one town staff and at least one board member for the first 3 months with the ability to modify after.
8. We request responsive and interactive communication via email as needed in the planning stages and beyond.
9. Taking an interest in and commitment to the application and procurement process of grants in partnership with the Fresh Foundation as needed.
10. Provide access to the facility for relevant staff and board members to facilitate the service
11. Maintaining insurance for the facility.
12. Continuing to operate Evergreen boxes for seniors unless otherwise planned with FF.
13. Helping with marketing and promotion as needed.

Aspected of shared space:

- Assets from senior meals are shared with the town hall facility as part of the partnership however senior meal assets such as food and specific service tools purchased for senior meals may be stored away from public use.
- Both parties are responsible for keeping the space well-maintained, safe, and clean.
- Termination: Any grievances with MOU and senior lunch service must be submitted via email to FF board representative or Town Staff for review. Both parties have 14 days to address concerns with effective solutions and a reasonable timeline for addressing needs. After 14 days, if concerns have not been addressed with the action plan described above, either party has the right to cancel or modify this agreement to better suit their organizations needs. Such modification should be brought to the Town of Norwood Board and FF Board for review.