

2019 Town of Norwood

page1

BUDGET

Account #	Account Description	2017	2018	2018 Estimate	2019
10-39-500	Carryover General Fund	153,244	77,828	77,828	84,404
<b>General Fund Revenues</b>					
<b><u>Taxes</u></b>					
10-31-100	Current Year Property Taxes	70,234	71,949	71,949	72,308
10-31-300	Sales Tax	256,204	240,062	245,634	245,000
10-31-400	Franchise Taxes-Black Hills	7,420	10,000	7,500	10,000
10-31-500	Cigarette Tax	1,158	1,200	1,200	1,200
10-31-600	Highway Users Tax	<u>18,346</u>	<u>18,777</u>	<u>18,731</u>	<u>18,800</u>
	<b>Total Taxes</b>	<b>353,362</b>	<b>341,988</b>	<b>345,014</b>	<b>347,308</b>
<b><u>Licenses and Permits</u></b>					
10-32-100	Dog Licenses	920	800	650	800
10-32-210	Special Construction Permits	150	200	200	250
10-32-300	Liquor Licenses	<u>375</u>	<u>350</u>	<u>750</u>	<u>450</u>
	<b>Total Licenses</b>	<b>1,445</b>	<b>1,350</b>	<b>1,600</b>	<b>1,500</b>
<b><u>Intergovernmental Revenue</u></b>					
10-33-540	County App-Road & Bridge	4,375	5,500	5,000	5,500
10-33-550	Salary Reimbursement-NSD	58,397	62,000	61,201	67,069
10-33-560	Salary Reimbursement-NWC	<u>139,168</u>	<u>158,548</u>	<u>152,000</u>	<u>162,854</u>
	<b>Total Intergvmmtl</b>	<b>201,940</b>	<b>226,048</b>	<b>218,201</b>	<b>235,423</b>
<b><u>Charges For Services</u></b>					
10-34-240	Annexation & Subdivision Fees	9,183	5,000	1,500	5,000
10-34-740	Park Dedication/Cash-In-Lieu	0	0	0	0
	<b>Total Charges</b>	<b>9,183</b>	<b>5,000</b>	<b>1,500</b>	<b>5,000</b>
<b><u>Fines and Forfeitures</u></b>					
10-35-100	Court Fines	<u>2,171</u>	<u>3,000</u>	<u>10,347</u>	<u>3,000</u>
	<b>Total Fines</b>	<b>2,171</b>	<b>3,000</b>	<b>10,347</b>	<b>3,000</b>
<b><u>Miscellaneous Revenue</u></b>					
10-36-120	Community Center-User Fees	595	1,000	1,000	1,000
10-36-140	Community Center-Seniors	1,800	1,800	1,800	1,800
10-36-500	Specific Ownership	3,072	3,000	3,000	3,000
10-36-700	Auto Registration	3,471	3,000	3,200	3,200
10-36-800	Mineral Lease/Sev Tax	34,664		5,398	
10-36-850	Business License	3,675	3,500	3,344	3,500
10-36-900	Sundry Revenues	<u>0</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>
	<b>Total Miscellaneous</b>	<b>47,277</b>	<b>13,300</b>	<b>17,742</b>	<b>13,500</b>
<b><u>Contributions and Transfers</u></b>					
10-39-100	Contributions/Private	0	0	0	-
10-39-200	Transfer/Funds/Water/Sewer		0	0	0
10-39-255	GOCO Funds/Donations			180,074	
10-39-300	Contingency Fund - Transfer	0	0	0	0
10-39-400	Conservation Trust - Transfer	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<b>Total Cont/Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
				180,074	

<u>Account #</u>	<u>Account Description</u>	<u>2017</u>	<u>2018</u>	<u>2018 Estimate</u>	<u>2019</u>	<u>page2</u>
		<u>Budget</u>				
<b>Total Revenues</b>		<b>768,622</b>	<b>668,514</b>	<b>851,506</b>	<b>690,135</b>	
<b>General Fund Expenditures</b>						
<u>Legislative</u>						
10-41-230	Travel	<u>388</u>	<u>400</u>	<u>150</u>	<u>400</u>	
	<b>Total Legislative</b>	<b>388</b>	<b>400</b>	<b>150</b>	<b>400</b>	
<u>Court</u>						
10-42-310	Prof & Technical-Magistrate	2100	3600	3600	3600	
10-42-320	Postage	0	0	0	0	
10-42-330	Office Supplies/Forms	<u>0</u>	0	<u>0</u>	0	
10-42-340	State Fees/Reimbursements	<u>0</u>	<u>75</u>	<u>0</u>	<u>75</u>	
	<b>Total Court</b>	<b>2100</b>	<b>3,675</b>	<b>3,600</b>	<b>3,675</b>	
<u>Administrative-Town Hall</u>						
10-43-110	Salaries & Wages -Administrator	59,844	60,562	60,562	60,562	
10-43-120	Salaries & Wages-Town Clerk	43,469	44,773	44,773	45,668	
10-43-131	Benefits/FICA/Town Share	21,156	26,000	23,521	26,000	
10-43-132	Benefits/Health Insurance	16,879	18,000	18,560	15,400	
10-43-134	Benefits/Unemployment	2,193	2,000	2,000	2,000	
10-43-210	Book/Subscriptions/Membership	2,816	3,000	2,200	3,000	
10-43-220	Printing & Publishing	358	400	890	600	
10-43-230	Travel/Training	438	2,000	200	1,500	
10-43-240	Office Supplies and Expense	1,463	1,550	1,100	1,550	
10-43-250	Equipment - Service Contract	1,720	2,500	2,150	2,500	
10-43-260	Buildings/Repairs/Cleaning	333	400	400	400	
10-43-270	Utilities - Electricity	253	300	278	300	
10-43-280	Telephone	3,199	3,300	3,300	3,300	
10-43-285	Utilities - Employees	720	800	720	800	
10-43-290	Professional/Contract/Eng	57,850	5,000	9,276	5,000	
10-43-310	Professional/Technical/Planner	3,183	5,000	2,500	5,000	
10-43-315	Salaries & Wages/Office-Billing Clerk	18,200	19,920	19,920	31,200	
10-43-360	Elections	0	2,000	971	2,000	
10-43-420	Postage	600	900	500	900	
10-43-421	Spring Clean-up		2,000	1,064	1,500	
10-43-422	Donation - Mental Health	250	300	300	300	
10-43-423	Donation - Juvenile Diversion	1,500	2,000	1,000	1,300	
10-43-424	Fireworks	2,500	2,500	2,500	2,500	
10-43-425	Hanging Baskets/Beautification	2,990	3,500	3,500	3,500	
10-43-426	Wide Sky Arts Collective				250	
10-43-427	Donation - San Miguel Resource	250	250	250	250	
10-43-428	Donation - Norwood Roping Club	500	500	500	500	
10-43-429	Donation - Wright Stuff	5,000	5,000	5,000	5,000	
10-43-431	EcoAction Partners	250	250	250	250	
10-43-480	Special Department Supplies	1,295	1,500	1,500	1,000	
10-43-490	Public Relations	937	1,600	1,000	1,000	
10-43-510	Insurance & Surety Bonds	12,751	14,300	12,324	15,000	

Account #	Account Description	2,017	2,018	2018 Estimate	2,019	Page 3
10-43-610	Miscellaneous Supplies	65	200	200	200	
10-43-620	Miscellaneous Services/Fees	0	1,000	0	0	
10-43-630	Bank Service Charges	3,773	4,000	3,622	4,000	
10-43-740	Capital Outlay/Equipment/Bldg	581	5,000	3,000	5,000	
10-43-760	IRA-Retirement Allocation	10,000	10,000	10,000	12,000	
10-43-770	Computer/Software Upgrade	<u>715</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	
	<b>Total Administrative</b>	<b>278,031</b>	<b>253,305</b>	<b>240,831</b>	<b>262,230</b>	
<b><u>Non-Departmental</u></b>						
10-50-310	Professional Services-Legal Fees	9,000	9,000	15,000	9,000	
10-50-320	Professional Services-Audit	<u>4,500</u>	<u>4,700</u>	<u>4,700</u>	<u>4,900</u>	
	<b>Total Non-Depart</b>	<b>13,500</b>	<b>13,700</b>	<b>19,700</b>	<b>13,900</b>	
<b><u>Community Center</u></b>						
10-52-260	Building Cleaning & Maintenance	2,662	4,500	3,800	4,500	
10-52-270	Utilities - Power	3,237	4,800	3,700	4,800	
10-52-275	Utilities - Heat	1,307	2,000	1,450	2,000	
10-52-485	Special Supplies/Landscaping	773	3,000	2,800	3,000	
10-52-495	Trash Service	<u>1,428</u>	<u>1,500</u>	<u>1,463</u>	<u>1,560</u>	
	<b>Total Community</b>	<b>9,407</b>	<b>15,800</b>	<b>13,213</b>	<b>15,860</b>	
<b><u>Miscellaneous Improvements</u></b>						
10-53-260	Miscellaneous Improvements	<u>1,520</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	
	<b>Total Miscellaneous</b>	<b>1,520</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	
<b><u>Police Department</u></b>						
10-54-330	Salaries & Wages-Marshal	54,653	57,000	61,852	58,140	
10-54-339	salaries & Wages- Deputy	19,430	21,004	4,464	34,504	
10-54-341	Benefits/FICA/Town Share	5,352	5,970	6,026	7,090	
10-54-343	Benefits/Health Insurance	7,344	7,300	8,060	14,400	
10-54-350	Insurance & Surety/WC	2,156	2,400	2,400	2,400	
10-54-360	IRA-Retirement Allocation	2,000	2,000	2,000	2,000	
10-54-370	Office Supplies	60	300	-	300	
10-54-371	Uniform Expense	643	650	600	650	
10-54-372	Telephone/cell	2,787	2,800	2,775	2,800	
10-54-373	Grant/Matching Funds	0	1,000	500	1,000	
10-54-374	Radios	0	500	-	500	
10-54-375	Equipment/Supplies	890	1,000	680	1,000	
10-54-376	Computer	1,065	1,000	0	1,000	
10-54-380	Fuel Expense	3,420	3,500	3,000	3,500	
10-54-381	Insurance & Surety/Auto	2,000	2,000	2,000	2,000	
10-54-383	Vehicle Maintenance	560	2,200	500	2,200	
10-54-384	Replacement Tires	0	500	500	500	
10-54-388	Ammunition	0	500	115	500	
10-54-389	Misc./Comm. Policing	165	200	100	200	
10-54-390	Insurance & Surety/Liability	2,000	2,000	2,000	2,000	
10-54-392	SMC/Dispatch Service	0	0	0	0	
10-54-394	SMC/Pound Fees/Jail Fees	0	650	0	650	
10-54-395	Training/Dues	450	800	628	800	
	<b>Total Police Dept.</b>	<b>104,975</b>	<b>115,274</b>	<b>98,200</b>	<b>138,134</b>	

**Building Inspection**

10-58-310	Professional Service-Bldg Inspn	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u> page4
	<b>Total Bldg Inspect</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>

**Streets Department/Groundskeeper**

10-60-110	Treatment Plant Monitor	36,780	37,537	36,900	38,586 36013/1590/983
10-60-120	Contractor/Seasonal Help	2,153	5,000	300	
10-60-130	Public Works I	37,871	44,737	44,500	38,236 35663/1590/983/
10-60-131	Public Works II	28,174	36,851	30,640	37,579 35006/1590/983
10-60-132	PW Director	73,535	73,535	80,351	73,535
10-60-134	Curb & Gutter Repair	1,000	1,000		
10-60-220	Clothing Allowance/PW Shirts	382	500	500	500
10-60-230	Travel	0	200	0	200
10-60-240	Safety/Training	0	500	0	500
10-60-250	Equipment/Repairs & Maint.	10,248	7,000	7,000	7,000
10-60-260	ADA Improvements	500	500	500	500
10-60-270	Utilities - Electricity	7,720	10,000	8,440	10,000
10-60-280	Phones	910	1,300	1,495	1,600
10-60-310	Prof Services - Contract Labor	1,220	5,000	3,500	5,000
10-60-460	Snow Removal & Street Cleaning	2,017	5,000	4,500	5,000
10-60-470	Street & Alley Drainage	1,880	7,500	5,000	7,500
10-60-480	Materials/Supplies/Streets	14,824	26,000	27,000	26,000
10-60-490	Contingency/Snow Plow	48,866			
	<b>Total Streets/Maint</b>	<b>219,214</b>	<b>262,160</b>	<b>250,626</b>	<b>251,736</b>

**Sanitation**

10-62-310	Public Dump/Transfer Station	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	<b>Total Dump</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
10-80-603	Raw Water Irrigation	25,000			
10-80-604	Park Expansion			216,507	

**Transfers**

10-90-100	Transfer to Conservation Trust	0	0	0	0
10-90-200	Transfer to Contingency Fund	0	0	0	0
	<b>Total Transfers</b>				<b>0</b>

<u>Account #</u>	<u>Account Description</u>	<u>2017</u>	<u>2018</u>	<u>2018 Estimate</u>	<u>2019</u>
	<b>Total General Fund Expenditures</b>	705,201	668,514	845,027	690,135
	<b>Grand Total Expenditures</b>	<b>705,201</b>	<b>668,514</b>	<b>845,027</b>	<b><u>690,135</u></b>
	Excess (-Deficit) of Revenues	63,421		6,479	
	Over Expenditures General Fund		0		0
	Fund Balance General Fund - Beginning	<u>135,025</u>	<u>187,043</u>	<u>198,446</u>	<u>204,925</u>
	Fund Balance General Fund - Ending	198,446	187,043	204,925	204,925

Conservation Trust Fund  
(Lottery Proceeds)

page 5

**Revenue**

20-30-100	Lottery Proceeds	2,748	2,700	3,000	2,700
20-30-200	Interest-Conservation Trust	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
	<b>Total Revenue</b>	2,750	2,702	3,002	2,702

**Expenditures**

20-40-550	General Government	0	0	0	0
20-40-560	Recreation/Facilities	<u>1,340</u>	<u>25,000</u>	<u>27,000</u>	<u>1,500</u>
	<b>Total Expenditures</b>	1,340	25,000	27,000	1,500

Excess (-Deficit) of Revenues	1410		-23998	
Over Expenditures		0		0
Fund Balance Conservation Trust-Beginning	<u>38,523</u>	<u>38,886</u>	<u>39,931</u>	<u>15,933</u>
Fund Balance Conservation Trust-Ending	39,931	17,386	15,933	15,933

Contingency-Money Market/Capital Improvements

**Revenue**

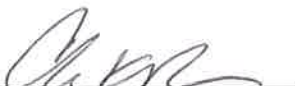
20-30-200	Interest-Contingency	71	0	72	
22-30-800	Transfer/General/CD	<u>716387</u>	<u>0</u>	<u>716,470</u>	<u>716,542</u>
	<b>Total Revenues</b>	716,458	0	716,542	716,542

**Expenditures**

22-40-550	General Government	0	0	0	0
20-40-740	Capital Outlay	-	<u>110,000</u>	<u>33,933</u>	<u>58,933</u>
	<b>Total Expenditures</b>	0	110,000	33,933	58,933

Excess (-Deficit) of Revenues				
Over Expenditures	0	0		
Fund Balance Contingency-Beginning	<u>716,387</u>	<u>716,458</u>	<u>716,458</u>	<u>682,525</u>
Fund Balance Contingency-Ending	716,458	606,458	682,525	682,525

Adopted this 12th Day of December 2018

By:   
C. Kieffer Parrino, Mayor

Attest:   
Gretchen Wells, Town Clerk

I, Gretchen Wells, certify that the attached is a true and accurate copy of the adopted budget of the Town of Norwood